

# *E-Textbooks at Milner Library*

## ***E-textbook availability***

When we receive the textbook list from the Registrar's Office, Milner Library investigates the availability and affordability of acquiring e-textbooks for all courses.

**Not all textbooks are available as e-books (see sidebar), but we strive to make as many available as possible.**

***Here are some common scenarios:***

### **Milner Library already has made the e-textbook available.**

Check the catalog to see if we have a copy, or reach out to your Subject Librarian for assistance.

### **Milner Library does not have the e-textbook.**

If we do not have a copy of the e-textbook, we will look into its acquisition.

However, since not all textbooks are available as e-books, contact your Subject Librarian before textbook selection deadline to investigate which textbooks are available. If your textbook isn't available you can check out the [Affordable Course Materials Guide](#) or discuss options with your Subject Librarian.

## **E-textbook purchase timeline**

1. Discuss affordable course material options with your Subject Librarian at least one semester in advance.
2. The deadline for textbook selection is the Friday before registration opens for each semester in order for textbooks to be listed in Coursefinder.
3. We receive a textbook list from the Registrar's Office within a few days of registration opening, which is when the University Bookstore is notified.
4. We begin placing orders approximately five weeks before the start of the semester.

**NOTE:** Delivery time varies by publisher and platform. The process takes anywhere from a few days to a few weeks; please allow Milner personnel sufficient time.

## ***Why can't Milner make an e-textbook available for my course?***

### ***Some possible reasons:***

- There is no electronic book available at all.
- Book is not sold to libraries.
- Acquiring the e-book is cost-prohibitive.

If your chosen textbook is not available electronically, check out our [Affordable Course Materials Guide](#) to find alternatives.





*We prioritize unlimited user licenses, but review e-textbooks on a case-by-case basis.*

## ***Access options for e-textbooks***

Publishers and vendors license e-books to libraries with different levels of access.

### **Single user license**

Only one person can view/download the content at a time.

### **Multiple user license**

Multiple people—up to the number of licenses purchased—can view/download the content at the same time.

### **Multiple access license**

The license is based not on the number of concurrent users but rather on the total number of uses.

### **Unlimited user license**

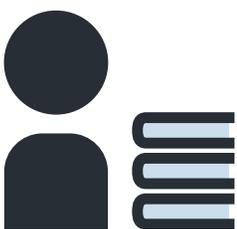
There is no limit to the number of people who can view/download the content at the same time.

### **Notes**

- All purchased e-textbooks may be read in the browser.
- Depending on item specifications, there may be download, copy, and print restrictions.
- Downloads count as one use. Multiuser licenses will accommodate multiple uses, including downloads.

## ***Your Subject Librarian***

Reach out to your Subject Librarian to work through your available e-textbook and affordable course material options.



### **Contact Us**



### **Purchase Requests**

