

## **Library Council**

Wednesday, January 28, 2026

9:00 AM, 311G and Zoom

Library Council Present: Chad Buckley, Colby Cilento, Ellie Harman, Logan Janicki, Jayna Leipart Guttilla, Lindsey Skaggs, Chris Worland

## **Agenda**

### **I. Call to Order**

Chair Lindsey Skaggs called the meeting to order at 9:00 AM.

Chair Skaggs noted that Dean Forbes may miss the meeting due to a flat tire.

### **II. Public Comments**

Chair Skaggs noted that no members of the public registered to speak.

### **III. Discussion Items**

#### **A. Strategic Plan Working Group Proposal**

Chair Skaggs explained that Dean Forbes had shared a draft proposal at the previous meeting, which had been shared with the library for feedback. Dean Forbes sought specific feedback from Library Council, and their respective caucuses, before calling for volunteers. This included:

- How should the working group be structured? The consultant proposed five members. Would this include the dean, or would the dean be a member in addition?
- How would representatives be selected from volunteers? Should it be based on unit/department, or organized by caucus?
- Who should chair the working group? The dean, a dean's appointee, or should Library Council (LC) appoint a chair?

Chair Skaggs noted that tenured and tenure-track faculty (TT) caucus met and discussed this.

The civil service representatives on LC shared that they did not meet as a caucus, nor did they receive any direct feedback from civil service staff.

Jayna Leipart Guttilla suggested that the five total members would not include Dean Forbes to allow for better representation.

Chris Worland shared that the non-tenure track faculty (NTT) caucus met and discussed the same questions. They generally agreed that the dean should be the chair. It makes more sense with a lot of the decisions and directions for the plan ultimately being up to the dean. As to whether the dean is one of the five members, they also felt the dean should probably be in addition. As far as deciding which units/departments should be represented, this would be more difficult because of many smaller functional groups within each unit and trying to be inclusive of them.

Jayna Leipart Guttilla suggested it might be easier to select from the caucuses, as they would understand each department and unit.

Colby Cilento suggested that strategic planning would be less of a caucus-based activity and would focus more on the services of the library, so functional units may be more appropriate. She agreed it would be difficult to have even inclusive representation with five members. She suggested trying to select one representative from each of the two units, Public Services and Information Assets, as well as one representative who did not report to either of those two groups, and then the other two slots could be more at-large. She also suggested attempting to select representatives from different caucuses in addition, if possible, but this would depend on the volunteers.

Worland noted there were only four NTTs presently, all of whom were subject librarians in Public Services. He worried about going by caucuses in that case.

Chair Skaggs asked whether a student should be part of the working group; whereby, Cilento asked if the student would be one of the five members or in addition.

Chad Buckley assumed a student would be one of the five. He noted that the TT caucus endorsed considering a student representative.

Chair Skaggs stated that she could make a call for student volunteers and see who responded. She was hesitant to say a student would be one of the five, but perhaps they could be a sixth member.

Leipart Guttilla noted that if there was a student representative on Library Council, it would make sense for them to serve as one of the five, but with no formal student group representation it may not make sense.

Ellie Harman explained that this was mentioned to the student representative on the Inclusion, Diversity, Equity, and Access (IDEA) Committee, but noted that scheduling with a student would be difficult; whereby, Cilento noted that there was an accelerated timeline also, as the work was to happen this semester.

Sue Franzen, Associate Dean for Public Services, noted there were a few student representatives on the University Library Committee, and they may have some interest in serving.

Chair Skaggs would connect with the student supervisors at Milner and contact student workers and University Library Committee (ULC) students to gauge interest. She noted the composition of the group would be heavily dependent on the slate of volunteers received, so perhaps we can consider student inclusion and whether they would be one of the five once we have that information. She confirmed that TT and NTT caucuses agreed that the dean should chair the group. She hoped a student who served on the committee would be paid for their time but noted that the ULC students may not be eligible if they were not student workers.

Franzen shared that she and Business Manager Tracy Berner recently put together a list of student workers and supervisors she could provide to Skaggs, along with the names of the students on the ULC.

Skaggs summarized that the proposal document will be modified to reflect that the dean will chair the group, and it will be limited to five employees and potentially one student. LC would attempt, if possible, to select representation from Public Services, Information Assets, and outside those units, as well as attempt to have representation from different caucuses, but this would depend on the volunteers that they had to select from so this would not be officially prescribed. A call for volunteers would be issued before the next LC meeting, and the group would be selected at that meeting.

#### **IV. Celebratory Items**

##### Community Team Bowling

Franzen thanked the Community Team for holding their bowling outing. She heard it was fun and there was a good turnout.

#### **V. Announcements/Other**

##### Community Team Goodies for Student Workers

Harman thanked the Community Team for putting together welcome back goodie bags for student workers. They were appreciated.

##### Milner merchandise

Chair Skaggs reminded everyone to order Milner merchandise, if they wanted, by the end of the month.

##### Adjournment

The meeting was adjourned by Chair Skaggs at 9:21 a.m.

Submitted by C. Cilento  
5 February 2026