

**University Library Committee Minutes
September 12, 2018**

Present: Blanco Lobo, Burr, Hammer, Johnson, Kahl, Lessoff, Long, Rice, Webster, Zeck

Absent: Dincer, Hunt

Meeting was called to order at 3:25pm.

Introductions were made, and new members were welcomed.

The committee approved minutes from the March and April 2018 meetings.

Burr reviewed the committee's charge and responsibilities with members.

Burr noted the lack of COB representation on the committee. The blue book bylaws for the ULC do not specify that each college should have a representative. After discussion, the members thought it desirable to have representatives from each college on the committee. Lessoff proposed a motion to recommend amending the blue book language to replace "preferably" with "include" or "with." The motion was approved.

New student members need to be recruited. SGA has supplied most of the student members in the past.

Zeck provided a brief overview of the history of Milner Library's response to water infiltration and related issues on Floor 1, aka IRMA aka "Infrequently Requested Materials Access." The plaza and Floor 1 are currently undergoing rehabilitation to make the space usable again for purposes other than storage. A master plan for the library as a whole was commissioned last year, and an early phase of the master plan calls for a student success center on Floor 1. A working group to articulate the program requirements of a student success center is forming and will be led by Associate Dean Kahl.

The search for a Dean of Milner Library has been delayed, and Zeck will remain as interim dean for an additional year.

The library's two elevators continue to malfunction, although both are working currently. The staff or freight elevator was out of commission for several months during the summer while Otis Elevator staff obtained a replacement piece that required special manufacture.

Zeck provided several updates on activities at Milner Library:

Two tenure-track faculty searches will be in progress shortly: Director of Distinctive Collections and Preservation Services, which will oversee the library's special collections, archives, digitization, and preservation activities; and a Head of Cataloging and Acquisitions, which is a reauthorization of a previously unsuccessful search.

The library is due for a new strategic plan, and Zeck has asked the elected Library Council to determine where that fits with other priorities the Council should examine this year.

Meeting adjourned at 4:20pm.