

University Library Committee Minutes
March 24, 2018

Present: Burr, Hunt, Johnson, Kahl, Lastner, Long, Reitz, Webster, Zeck

Absent: Bevin, Chang, Dincer, Dominguez, Hunt, Lessoff

Meeting was called to order at 3:20pm.

Burr asked for an update regarding the IRMA and Plaza rehabilitation project. Zeck said there is no new information to share other than VP Stevens intends to provide information to the Board of Trustees at their May meeting regarding financial aspects of the project.

Zeck provided updates on several issues:

- The search process for a tenure-track faculty to lead the Cataloging, Acquisitions, and Processing (CAP) department is concluding.
- The application period for a Digital Production Services Manager, an administrative professional position to lead the library's digital initiatives and oversee the Digital Center, just closed.
- The library's two elevators have been malfunctioning often recently, putting one or both out of service. The elevators are original to the building, and spare parts are getting harder to locate because they are no longer manufactured. Facilities is exploring the cost for replacing the elevators.

Zeck suggested that she provide a summary of her budget presentation that she will give on March 27th as part of the annual Academic Affairs presentations. These presentations are less about budget, but more reporting out the colleges' accomplishments from the previous year and plans for upcoming year.

[A link to the colleges' presentations given on 3/37 and 3/28 is here:]

<https://provost.illinoisstate.edu/budget/presentations/>

Burr asked Kahl whether the subject librarians had had the opportunity to review the ULC's report, but Kahl said they had not.

Meeting adjourned at 4:45.