

University Library Committee Minutes
January 13, 2016, 3:30 pm

Present: Thomas Burr, Magdalena Casper-Shipp, Chris Hamaker, Dallas Long, Carlyn Morenus, Kelly Murphy, Jay Percell, Molly Quinn, Dane Ward, Clint Warren

Absent: S.J. Chang, Isaac Dallas, Cindy Kerber, Marie Labonville

Meeting was called to order at 3:30pm.

Committee members introduced themselves and welcomed new members Kelly Murphy, representing Student Government Association, and Clint Warren, representing CAST .

Burr reported out his recent experience at an Academic Senate meeting. He was available to answer potential questions on the changes to the University Library Committee's bylaws. The change in bylaws is currently an informational item before the Senate. No senator asked questions.

Morenus indicated she is still standing in as a proxy for Labonville. Warren is not yet confirmed as an official member.

The minutes from the previous meeting were reviewed. The minutes were approved.

Per the first agenda item, Burr turned the meeting over to Dean Ward. Ward reviewed briefly the four recommended strategies for how the University Library Committee could aid Milner Library. As quoted from the previous meeting's minutes, these strategies are:

1. "Providing feedback about the library by reviewing current services, operations, and resources: for instance, the Committee might review, discuss and generate recommendations about specific aspects of the library, including technology, services, collections, spaces, etc. Each meeting might be dedicated to one such topic.
2. Conducting an annual assessment of Milner Library that captures Committee members' perspectives about what's working well and what's not working so well in the library. Out of this exercise, the Committee could generate recommendations concerning library priorities (and perhaps subsequent projects for the Committee itself). Among other tools, this might involve SWOT and Ease/Impact Analyses.
3. Focusing on one key project each year that connects, and integrates, the library more deeply into the University's teaching, learning and research: for instance, how might librarians play a more embedded role in the academic departments; how can the library better facilitate student learning, etc.?
4. Participating in planning projects related to the library's future: in this scenario, the Committee would contribute to important projects that Milner seeks to implement. Members might

provide feedback during Committee meetings, participate in planning groups within the library, and/or facilitate broader campus engagement in these projects. “

Based on discussion at the previous meeting, Ward developed a presentation “The State of Milner Library” to provide context for committee members on the mission, history, organization, and activities of Milner Library. The presentation included a brief review of Milner Library’s history, operational profile, and current trends.

Important points include the statement “*How an institution thinks about its library is an indication of how it thinks about education*” and the observation that Milner Library is seeing a significant shift from collections to open access. Milner Library is not isolated from the University’s core mission; rather, the librarians and staff are much more intentional the impact of services and collections on student learning. Who are/should be Milner Library’s strategic partners?

[A copy of the presentation was circulated to committee members by Burr in an e-mail message on 2/2/16.]

Lastly, Ward provided a status update regarding the plans to repair the Milner Plaza and stop the water infiltration into the library’s first floor. Becky Franz, the library’s facility project director, and Ward have engaged in lengthy planning discussions with Facilities Planning and Construction and with AVP Catanzaro to develop renovation plans. The review of serials and monographs housed on the library’s first floor is currently underway; some items will be withdrawn by the librarians and the remainder will be temporarily stored while the plaza and first floor are repaired. Burr asked why Ward is confident that the plaza repair plans will be approved by the Board of Trustees. Ward answered that the funds are already identified and were the result of a “certificate of participation”(COPS) obtained by the University. Other facilities-related projects on campus funded by the COPS funds were completed under budget, and the repair to Milner Plaza was identified as a critical need.

Meeting adjourned at 5pm.

Next meeting will be Wednesday, February 5th from 3:15 to 4:45 pm in Milner 311G.