

University Library Committee

January 13, 2015

Present: T. Burr, C. Hamaker, E. Hurd, C. Kahl, M. Labonville, D. Long

Meeting convened at 3:40pm.

Long passed along Dean Ward's regrets that he was not able to join the committee that day. New members Hamaker and Hurd were greeted, and introductions took place. Hurd is appointed to a 1-year term, and Hamaker to a 2-year term. Labonville noted she will be on sabbatical beginning Fall 2015, and congratulations were extended.

Hurd motioned to approve the minutes from the 9/24/14 meeting. Labonville seconded. Minutes were approved by unanimous voice vote.

After confirmation that Ward, Kahl, and Long are ex officio members and not eligible to serve as chair, Burr volunteered to serve as chair, beginning with the next meeting.

Discussion ensued regarding the fact that no student representatives had been appointed to the committee by Student Government Association (SGA). Labonville volunteered to contact the faculty/staff advisor (John Davenport?) to ask for volunteers. If SGA is unable to recruit students, Labonville asked if students could be recruited from the Greek societies, given the societies' requirements for service among its members. If so, students would likely need to make their willingness to serve known to SGA, who will make the appointments.

Discussed ensued regarding additional faculty representatives. Long discouraged returning to the Academic Senate, as this was already done once. This request resulted in Hamaker and Hurd's appointments. Long suggested we should consider the current faculty representatives to be the full roster. Members expressed concern that not all colleges are represented in the committee's current make-up. Only three colleges are represented; there are no members for Nursing, Education, or CAST.

Committee members reviewed the committee charge and asked how the charge might be revised for the purposes of clarity in purpose. Kahl noted the charge was only recently revised, but further revisions will need to be approved by the appropriate bodies with Academic Senate.

Burr suggested the Public Relations Librarian, for which a search is currently in progress at Milner Library, be added to the committee as an ex officio member.

The adoption of Roberts Rules of Order was encouraged.

Long offered a recap of the project discussed at the last meeting, in which the librarians examine the research methods courses to identify research needs and sponsor a potential forum for faculty who teach such courses.

Burr questioned whether we should continue with this idea, at least partly on the basis of the added work for librarians. Discussion ensued. Hamaker said that having a list of undergraduate requirements research (however informal, such as in Chemistry, where undergraduate research is nevertheless very common) is very useful for program review. Hurd suggested a pilot program for ... **[can't remember – please fill in]. Further discussion ensued ...**

Hamaker suggested the librarians consider moving print journals with electronic access to IRMA and relocating older, print journals without electronic access to the open stacks. This will reduce the need for IRMA retrievals and be more convenient for patrons.

Future meetings were scheduled for:

2/10, 3:30-5pm

3/17, 3:30-5pm

4/14, 3:30-5pm

Meeting adjourned at 4:45pm.

Action items:

Recruit student members; Labonville volunteered to contact the SGA's faculty/staff advisor.

Respectfully submitted,

Dallas Long