

# PROCEEDINGS

OF THE

# BOARD OF EDUCATION

OF THE

STATE OF ILLINOIS



Regular Semiannual Meeting Held at Normal  
December 20, 1916

[Printed by authority of the State of Illinois.]



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# BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

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HENRY HOFF, Germantown.  
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GEORGE W. HUGHES, Hume.  
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## STANDING COMMITTEES.

### *Auditing and Finance,*

WALL, BRUMMERSTEDT, SMITH.

### *Building and Grounds,*

STITT, HUGHES, AMSLER.

### *Course of Instruction,*

ECHOLS, BALTZ, SMITH.

### *Teachers and Salaries,*

BROWN, BLAIR, DOOLIN.

### *Practice Department,*

DOOLIN, ECHOLS, BALTZ.

### *Library and Museum,*

KIMBROUGH, HOFF, OAKES.

### *Agricultural Department,*

HUGHES, HOFF, OAKES.

## ORDER OF BUSINESS.

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1. Reading, amending and adopting minutes.
  2. Election of officers.
  3. Report of President of Normal University.
  4. Treasurer's report.
  5. Report of special committees.
  6. Report of standing committees, in order.
  7. Communications.
  8. Motions and resolutions.
  9. Unfinished business.
  10. General business.
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## THE CALENDAR.

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### Winter Term, 1916-17:

Monday, December 4—Winter term begins.

Wednesday, December 20—Semiannual meeting of the Board of Education.

Wednesday, December 20—Annual contest of literary societies.

Thursday, December 21—Recess of two weeks.

Wednesday, January 3, 1917—Winter term resumes.

Saturday, February 17—Founders' Day Celebration.

Saturday, February 24—Annual contest in oratory.

Thursday, March 8—End of winter term.

Vacation of ten days.

### Spring Term, 1917:

Monday, March 19—Spring term begins.

Friday, April 27—Oshkosh-Terre Haute-Normal debate.

Monday, April 30—Mid-spring term begins.

Friday, May 25—Junior class play.

Wednesday, June 6—Annual meeting of the Board of Education.

Thursday, June 7—Annual commencement exercises.

### Summer Session, 1917:

Monday, June 11—First summer term begins.

Monday, July 23—Second summer term begins.

Wednesday, August 29—Second summer term ends.

Monday, September 10—Beginning of fall term of year 1917-18.

PROCEEDINGS OF THE BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

SEMIANNUAL MEETING.

NORMAL, ILLINOIS, December 20, 1916.

The Board of Education met in the office of the president of the Normal University at 9.00 a. m.

Present: Messrs. Capen, Blaik, Brown, Stitt, Baltz, Wall, Smith, Doolin, Brummerstedt, Hughes, Oakes.

The minutes of the meeting of June 7, 1916, were read and approved.

The president of the university presented the following report:

PRESIDENT'S REPORT.

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD: I have the honor to submit the following report of the work of the Illinois State Normal University for the half-year ending December 20, 1916:

STATISTICS OF ATTENDANCE.

For the year 1915-16.

During the year ending August 31, 1916, the total enrollment of students in the normal and high-school departments was 3,361. Of these, 2,993 are pledged to teach in the schools of Illinois. The enrollment was 531 ~~more~~ than last year.

Twenty-one students from other states and 173 others who did not take the pledge to teach were admitted upon the payment of tuition, most of the latter in the high school.

One hundred fifty were holders of township scholarships; of these 95 were in the high school, 55 in the normal department. Twenty-one other students in the ninth grade were admitted to free tuition. Ninety-six Illinois counties and 21 other states were represented.

The attendance of the elementary training school was 565 making a grand total of 3,926. There were also 513 nonresident students enrolled in extension classes.

Since June 10, 1916.

The attendance in the teachers' college and normal departments for the three terms since your last meeting is as follows:

Term	Men	Women	Total	Men.	Women.	Total.
First summer term, 1917.....	226	1597	1823	367	1,918	2,285
Second summer term, 1917....	103	341	444	179	380	559
Fall term, 1917.....	83	522	605	185	649	834

This fall term's enrollment includes 200 in the teachers' college, 634 in the normal school, 234 in the high school, an increase in these departments of 112 ~~over~~ last year.   
 decrease

New students were admitted during the fall term as follows:

	Students.	Normal.	High school.	Total.
Men .....	77	30	107	
Women .....	387	34	421	
Total .....	464	64	528	

#### QUALIFICATIONS OF NEW STUDENTS.

Eight college graduates.

Three hundred eight graduates of four-year high schools.

Twenty-six graduates of three-year high schools.

Thirty-seven high-school students with at least two years' work.

Fifty-three high-school students with less than two years' work.

Fourteen holders of township scholarships.

One hundred experienced teachers.

#### ATTENDANCE BY COUNTIES.

The following table exhibits the attendance by counties and states of students in the teachers' college and normal department for the year ending August 31, 1916. The high school students and the elementary students are excluded. Ninety-six Illinois counties are represented:

Adams .....	32	Johnson .....	4	Shelby .....	18
Alexander .....	3	Kane .....	2	Stark .....	14
Bond .....	6	Kankakee .....	74	St. Clair .....	73
Brown .....	19	Knox .....	17	Stephenson .....	6
Bureau .....	35	Lake .....	15	Tazewell .....	97
Calhoun .....	10	LaSalle .....	54	Union .....	1
Carroll .....	6	Lawrence .....	45	Vermilion .....	63
Cass .....	21	Lee .....	1	Wabash .....	16
Champaign .....	61	Livingston .....	107	Warren .....	10
Christian .....	67	Logan .....	65	Washington .....	3
Clark .....	4	Macon .....	84	Wayne .....	4
Clay .....	12	Macoupin .....	76	White .....	8
Clinton .....	8	Madison .....	74	Whiteside .....	4
Coles .....	2	Marion .....	25	Will .....	56
Cook .....	13	Marshall .....	71	Williamson .....	2
Crawford .....	1	Mason .....	45	Woodford .....	78
Cumberland .....	5	Massac .....	2	Arkansas .....	3
DeWitt .....	44	McDonough .....	4	Colorado .....	1
Douglas .....	17	McLean .....	536	North Dakota .....	1
DuPage .....	3	Menard .....	32	South Dakota .....	2
Edgar .....	10	Mercer .....	8	England .....	1
Edwards .....	6	Monroe .....	2	Florida .....	1
Effingham .....	3	Montgomery .....	37	Idaho .....	1
Fayette .....	24	Morgan .....	38	India .....	1
Ford .....	78	Moultrie .....	29	Indiana .....	3
Franklin .....	9	Ogle .....	5	Iowa .....	2
Fulton .....	22	Peoria .....	78	Kentucky .....	3
Gallatin .....	4	Perry .....	3	Michigan .....	3
Greene .....	38	Piatt .....	58	Minnesota .....	1
Grundy .....	36	Pike .....	57	Missouri .....	10
Hamilton .....	14	Pope .....	11	Nebraska .....	2
Hancock .....	16	Pulaski .....	4	Ohio .....	5
Henderson .....	10	Putnam .....	21	Texas .....	2
Henry .....	27	Randolph .....	12	Vermont .....	1
Iroquois .....	99	Richland .....	11	West Virginia .....	2
Jackson .....	3	Rock Island .....	4	Wisconsin .....	1
Jasper .....	7	Saline .....	4	Wyoming .....	1
Jefferson .....	5	Sangamon .....	88		
Jersey .....	5	Schuyler .....	3	Total .....	3,110
JoDaviss .....	1	Scott .....	17		

## THE UNIVERSITY HIGH SCHOOL.

The enrollment in the University High School for the fall term was 235.

	Girls.	Boys.	Total.
Fourth-year students .....	23	36	59
Third-year students .....	28	43	71
Second-year students .....	19	22	41
First-year students .....	35	29	64
Total .....	105	130	235

The high school limit, 230, was reached on August 14. Most students applying after that date were turned away, a few were admitted to the preparatory department with the proviso that they might recite with high school classes.

Of the enrollment—

Ninety-six have township scholarships.

Fifty-nine have paid tuition at \$36 a year.

Twenty-four paid tuition at \$54 per year.

Twenty-four are to have tuition paid from district funds.

Twenty-one are ninth-grade students promoted from the elementary training school.

Ten are from the Soldiers' Orphans' Home.

Of the 235 students, 86 live in Normal, 72 in Bloomington, 44 outside of McLean County.

Fifty-three of the 73 high-school classes of the present term are taught by student teachers. The average size of the classes is 14.

## THE ELEMENTARY TRAINING SCHOOL.

The attendance in the eight grades of the training school is 313; this is 39 less than last year. The enrollment in the kindergarten is 65. Four rooms at the Soldiers' Orphans' Home enrolling 188 children are taught by 21 student teachers, each of whom gives half-day service. We give instruction in music and drawing in these rooms as well as in the traditional common-school branches. The appropriation made by the State Board of Administration will fall about \$100 short of meeting our expenses in this department of our training school. In our contract with the State Board of Administration we have undertaken to take over all the instruction at the institution next year. In that case your committee on teachers should be authorized to employ one additional training teacher and four other teachers. It is probable that two additional rooms for training purposes will provide for our next year's growth.

The chief drawback at the Soldiers' Orphans' Home is the character of the school buildings. One is old, with insufficient light. Both are heated by steam direct radiation—with no provision for ventilation. The seats are old and frequently mutilated. Windows are without shades. The janitor work is done by boys with no supervision except what the teachers can give. The State Board of Administration is building a gymnasium and expect to erect a modern school building next year.

## THE MID-SPRING TERM.

This provision of new classes beginning about May 1 has proved popular with that large class of teachers who teach but seven months. Many spend eighteen weeks in summer study. The enrollment, 64 in 1914, 117 in 1915, 178 in 1916 leads us to expect more than 200 students in 1917. It is recommended that four additional instructors be employed for the spring of 1917.

## THE SUMMER SCHOOL.

The attendance in the first summer term, 2,285, showed a gain of 451 over the year before. Although we employed five additional instructors, many of our classes were still badly crowded. The public school board of

education kindly granted us the use of its beautiful school building with no charge except the extra compensation of their janitor. Housing accommodations in Normal proved altogether inadequate. About 200 of our students found rooms in Bloomington. Although an effort will be made to attract students to our second term by offering a richer program it is probable that our attendance next June will reach 2,400. We shall need at least 40 instructors besides our regular faculty and will need to use several rooms in the public school building. It is recommended that these instructors be employed and that a request be made of the Legislature for \$5,000 to enable us to carry on three auxiliary summer schools in Central Illinois where suitable arrangements may be made. It is recommended, too, that funds be requested for a few lectures at the summer sessions.

#### NORMAL-SCHOOL EXTENSION.

The plan of Normal-school extension classes as conducted by the Western Illinois State Normal School and by this institution has received special commendation at the hands of the State Teachers' Association. That body has requested further provision for the work. During the summer we had correspondence with 51 different towns and cities whose teachers desired to form extension classes.

Nine of our teachers are conducting extension classes as follows:

	Students.
1. Mr. Wilber—Aurora, Sociology .....	31
2. Mr. Wilber—Aurora, English Literature .....	13
3. Mr. Wilber—Joliet, Sociology .....	31
4. Mr. Wilber—Joliet, English Literature .....	44
5. Mr. Wilber—Chicago Heights, Sociology .....	17
6. Mr. Wilber—Chicago Heights, English Literature .....	16
7. Mr. Wilber—Kankakee, Sociology .....	33
8. Mr. Wilber—Danville, Sociology .....	8
9. Mr. Wilber—English Literature .....	13
10. Mr. Wilber—Pekin, Sociology .....	24
11. Mr. Wilber—Jacksonville, Sociology .....	24
12. Mr. Wilber—Granite City, Sociology .....	26
13. Mr. Wilber—Hillsboro, Sociology .....	25
14. Mr. Wilber—Nokomis, Sociology .....	15
15. Mr. Wilber—Litchfield, Sociology .....	11
16. Mr. Wilber—Taylorville, Sociology .....	20
17. Mr. Wilber—Decatur, Sociology .....	6
18. Mr. Sanford—Peoria, Sociology .....	105
19. Mr. Sanford—Fairbury, Sociology .....	17
20. Mr. Sanford—Danvers, Geography .....	12
21. Mr. McGill—Colfax, Modern History .....	20
22. Mr. McGill—Minonk, Modern History .....	13
23. Mr. Beyer—Clinton, American History .....	16
24. Mr. Schroeder—Mason City, Educational Psychology .....	18
25. Miss Stark—Peoria, Commercial Geography .....	29
26. Miss Atkin—Joliet, Arithmetic .....	40
27. Mr. Gleason—Joliet, Design .....	37
28. Mr. James—Pekin, Drawing .....	14

Total enrollment .....

677

At a meeting of the presidents of the five State normal schools uniform rules for extension work were agreed upon. It is probable that the normal schools at DeKalb and Charleston will offer extension courses next year. It will not be practicable for us to send out our regular teachers next year. It is recommended that we provide two additional men to devote their entire time to extension work for the two years beginning September, 1917, and that we secure also a scholarly teacher to conduct extension classes for the benefit of country teachers and others who can not conveniently attend at the extension centers.

#### THE FACULTY.

In June, Miss Minerva Hall, our assistant in Music, resigned to accept a better paid and more desirable position at Topeka, Kansas. We have secured Miss Marion Wright of Potsdam, New York, as her successor. Miss Wright is an expert violinist, a carefully trained teacher of public school music. She is now doing excellent work.



Miss Frances Morehouse has resigned to accept a more desirable position in the University of Minnesota, her resignation to take effect January 23.

Miss Anna Swainson, our teacher of Arts and Crafts, tendered her resignation on November 29, to take effect on December 20. Miss Swainson desires to live in California and has accepted a position in the Los Angeles, Cal., State Normal School provided she can secure a release from her contract with us. Up to this time we have not been able to find a satisfactory available teacher.

Mr. D. C. Ridgley undertook a year ago to prepare a geography of Illinois to be ready at the close of 1917. He finds the work progressing too slowly and asks for leave of absence on half pay for the remainder of the winter term. This is the first request for such leave under the rule of the board.

Mr. C. M. Sanford asks to be relieved from his regular duties during the summer in order that he may enter the employ of the Redpath Lyceum Bureau as a chautauqua lecturer.

In September Miss May Knight Steele was employed as Teacher of English in the high school. Her duties include the assembling of data for the alumni directory and the care of the textbook library. Miss Steele is a graduate of the Bloomington high school, of the University of Illinois, and of our own Teachers' College.

In another part of this report the question of salaries is discussed. At the meeting of the Normal School Council in Springfield on the afternoon of December 27, the topic for discussion is the "Work and the Pay of Normal School Teachers." The members of the State Board of Education are especially invited to attend this meeting.

The teachers of the various State schools excluding the University of Illinois, are forming plans to secure pension legislation from the next Legislature. They were originally included in the Teachers' Pension bill; but when it was found necessary to exclude Chicago and Peoria from the operation of that act, the teachers in the State schools had to be excluded from what was no longer a "State-wide" pension act. The present law provided that a teacher may retire at 50 after 25 years' of service with an annual payment of \$400. The 21 annual payments that a teacher of 50 may expect are with money at 4 per cent, worth a cash payment of \$5,611.60, or they are worth a net cash addition of \$121.04 to her annual salary.

This makes teaching in our best high schools more attractive than teaching in normal schools at the present scale of salaries. On two occasions recently desirable teachers refused to consider positions in this institution because of the prospective pension awaiting them in high-school work. A resolution by the State Board of Education in favor of pensions for its employees will be a powerful aid in securing the legislation desired.

#### GRADUATING EXERCISES.

At the last commencement we were fortunate in securing for our commencement speaker President Charles McKenny, of Ypsilanti. General satisfaction was expressed. It is recommended that a commencement speaker be provided for 1917, and that a suitable appropriation be made to meet the expense.

#### TEXTBOOK LIBRARY.

Inasmuch as the membership of the board has changed since that time I am submitting herewith a copy of the report made six years ago on modes of furnishing textbooks in State normal schools. The board then voted to provide a textbook library from which books might be rented to students or sold at net wholesale cost. We then thought \$1.00 per term to be a proper charge. We asked the Forty-seventh General Assembly for \$7,000 to purchase textbooks. This appropriation was refused by the Forty-seventh and Forty-eighth General Assemblies. The Forty-ninth appropriated \$2,000 per annum.

During August we purchased from the local book stores their stocks of salable books for \$2,059.57. We have expended the remainder of the \$4,000,

and a further sum of \$170.03 for textbooks, notebooks, pencils, hand magnifiers, and rainproof book bags. All articles are sold outright, at net wholesale cost, which averages about 20 per cent below the list price. Books returned in good condition are repurchased with a deduction of one-fifth of the list price. Since we receive the cash value of every book or other article before it leaves the library, the permanent investment is only for the surplus stock carried on our shelves.

#### HOME GARDENS.

Although the summer was so dry and hot as to discourage young gardeners, we feel highly gratified with results of our garden supervision. Four hundred fifty-five children obtained plots of ground and cultivated gardens. Fifty-four dollars were paid by the children for seeds and shrubs. A table of market values of vegetables was furnished children to guide them in estimating the value of vegetables furnished to the family. Some raised flowers only. The vegetable gardens averaged 1.91 cents net return. Each child kept a record of his work upon blanks furnished.

We should like to continue the work another year and ask an appropriation of \$50 to pay one-third of the expense.

#### BUILDINGS AND GROUNDS.

The new heating plant is now in operation with very satisfactory results. The grading to the north and east has not been done. There are still walks to build. The plant will not be completed until a second floor is put in part of the engine room, engines and electric machinery installed. The cost of the plant to date including deep well, driveway, and scales is \$69,808.84.

Four of the six boilers in the old plant have been sold for \$675. The others, including the old pumps, will bring but little more than the cost of removing them from the building.

Tunnels connecting the heating plant with the woman's dormitory have been constructed at a cost of \$1,537.27. The steam and water mains and water heater are still to be installed. The only funds available for this purpose are tuition receipts.

Work on the new dormitory has been slow. Labor troubles and delay in getting material are in part responsible. Although the weather has been unusually fine, bricklaying has been slow, irregular, and frequently entirely abandoned, and upon the progress of the bricklaying everything else seems to wait. It is now very doubtful whether the roof will be put upon the building before spring.

The appropriation of \$95,000 will pay for the erection of the building, the heating system, the vacuum cleaner, and the plumbing. The electric fixtures, the telephone system, the elevator, the laundry and refrigerating machinery, the kitchen and dining room equipment, and all the rugs, carpets, furniture, and furnishings are still to be purchased. I secured from Albert Pick & Company complete estimates of the outfit needed and based our requests for appropriations upon these estimates.

#### THE FARM.

The past year has not been favorable for farming. A good crop of oats, a light crop of corn injured by early frost was the rule in this section. Our live stock has been well cared for and has yielded a good profit. We have sold from the farm since March 1, when our last report was dated:

Milk .....	\$5,497 84	Cattle .....	\$612 25
Hogs .....	1,634 81	Poultry and eggs .....	272 92

Our profits on the income yielding accounts have been:

Corn .....	\$702 09	Horses .....	\$ 198 81	Hogs .....	\$795 49
Oats .....	150 86	Cattle .....	1,687 37	Poultry .....	23 05

After deducting \$1,075.44 for repairs and replacements, and \$681.27 for depreciation, we have a total net profit of \$1,800.97 for the nine months. This profit has been made in spite of the high prices of the corn, alfalfa,

bran and middlings, tankage, and other foodstuffs that we are obliged to purchase.

Our herds of Holsteins and Duroc-Jerseys are becoming so well known that we are now able to dispose of large numbers of breeding animals at good prices.

We have not lost sight of our original purpose in stocking the farm. From six to ten students of agriculture are employed to assist in the farm work; classes visit it every week in the regular course of instruction.

The inventory of our farm property December 1 was:

Land .....	\$40,000 00	Live stock.....	\$8,434 00
Buildings and improve- ments .....	23,184 06	Crops and feeds.....	3,266 79
Machinery and equipment.	1,786 00	Cash .....	890 20

#### OUR LEGISLATIVE BUDGET.

The Normal university will request from the Fiftieth General Assembly an appropriation for the next biennium of \$737,385, an increase of 62 per cent over the appropriations of the last General Assembly. This increase is in part due to the growth of the school, in part to the development of new forms of aid that the school is giving to the teachers of the State.

The past two years have been years of unprecedented growth at Normal. We now have seven students in the normal school and teachers college where we had five two years ago. Some departments are not full to their capacity. We could double our enrollment of special students of Art, Music, Agriculture, and Commerce with no additional teachers, and with little increase in equipment or operating expense. But in Domestic Science, Domestic Art, Manual Training, and the kindergarten-primary curriculum we are to the limit of our capacity, while in many of the ordinary branches classes are crowded and teachers overworked.

We have assigned to 186 students classes to teach for the winter term, 53 in the university high school. Eighteen of these teach a full half-day. We have over 200 students in our senior class, candidates for graduation in the summer of 1917. In 1915 we graduated 120.

The contract recently made with the State Board of Administration by which we have added over 400 children to our training school with only slight expense to the Normal university, will provide ample training-school facilities for several years to come even at our present rate of growth. But for our student body we need more teachers and more classrooms. It is the new buildings that are needed now, that causes the 62 per cent increase in askings against the 40 per cent increase in numbers.

We ask for \$174,100 per annum for salaries and wages, an increase of 23½ per cent. Six per cent of this increase is for higher salaries and wages for the present teachers and employees. We propose to pay our janitors and firemen \$800 per year, surely little enough for a man with a family. Twenty-five years ago professors in this institution received \$2,000 for 39 weeks, now they receive \$2,500 for 42 weeks, an increase per week of 16 per cent. Women have fared somewhat better. Then they received as assistants, teachers in minor departments, and critic teachers \$1,000 per year; now in these positions they average \$1,466, or 36 per cent more per week than in 1891. Yet all students of comparative prices estimate the rise in the cost of living in this quarter century at from 53 to 91 per cent.

We need to add to our staff of instruction additional teachers of psychology, English, science, and mathematics, and an additional teacher in the high school. We now employ one full-time extension teacher, although eight others are teaching eleven extension classes. The enrollment in these classes is 677. The added expense to the institution for instruction is, this year, \$2.47 per student. The expense to the student averages \$3.80 for fee and textbooks. This seems a light expenditure, when we consider the profit that will come to the schools where these studies are diligently pursued. We now have 28 classes in 20 cities. We were unable to supply 31 other cities which applied for classes. We expect this work to grow and are proposing to put two more full-time teachers in the field.

We propose also to organize correspondence courses for country teachers and others who can not attend at the extension centers. We shall appoint a director for this work.

We shall need at least two more summer school teachers at Normal. We propose also to establish three auxiliary summer schools for young teachers, putting five competent teachers in charge of each.

We ask also \$500 for lectures and \$1,200 for student assistants. We expect to employ students more largely upon the campus and in the library and to add one clerk for service in the Thomas Metcalf Building. This expansion of our pay roll for new teachers and employees amounts to 17½ per cent.

For fuel, water, light, and power, for supplies of all kinds, for printing, postage, and advertising, for transportation and communication, for the care of our grounds, for the expenses of the board of education, for rent of buildings, and for miscellaneous expenses we ask \$19,872 per annum, an increase of \$4,212, or 27 per cent over the actual expenditures for these purposes in the year 1915-16. This increased appropriation is necessary, partly because of the growth of the school, partly because of the higher cost of paper, chemicals, and many other supplies.

For general repairs we ask \$3,500 per annum.

For office and school furniture and equipment, and for books for the library, we ask \$17,340. Most of this is for the proposed new gymnasium and new science hall.

For equipping and furnishing the Woman's Residence Hall we ask \$28,500. This includes elevator, electric fixtures, telephone, refrigerating machinery, laundry equipment, kitchen and dining room equipment, besides rugs and carpets, bedding and linens, curtains and furniture.

Two years ago we asked for \$150,000 to build a woman's dormitory. This sum would have been sufficient to erect the building as it was planned at the prices of building materials and labor then prevailing. But the appropriation was cut to \$95,000. We were obliged to cheapen the building and to leave off the porches and south wing. The State Architect estimates the present cost of these additions at \$51,500. For this we are asking.

We need more classrooms. Eleven of our regular teachers have no classrooms that they may call their own, but are obliged to teach, now here, now there, where a vacant classroom may be found. Consequently almost every classroom is occupied by classes all day, and the teachers have no place to work, or to meet students in private conference.

The work in science is now scattered through three buildings making it necessary to duplicate some apparatus and to carry apparatus and material back and forth. It is proposed to erect one large building devoting the upper floor to chemistry, the second floor to biology, the lower floor to physics. Such a building with ample laboratories, classrooms and offices may be erected for \$145,000.

The growth of the school combined with the new emphasis upon physical education makes our gymnasium facilities altogether inadequate. The present gymnasium was erected twenty years ago and has been used for both sexes. We now propose a separate gymnasium located near the athletic field for the 320 young men in the normal school and university high school, estimated cost \$70,000.

For an additional boiler, steam tunnels, and piping for these new buildings we ask \$15,000.

For drives and walks we ask \$2,600.

For remodeling the old heating plant so as to fit it for classes in the Industrial Arts we ask \$5,000.

For paving Main Street from Sudduth Road to Willow Street, and also the last block on West Mulberry Street, a total university frontage of 1,970 feet, \$7,500.

## LIBRARY REPORT.

*Circulation.*

	Books.	Pictures.	Slides.	Stereographs.	Exhibits.
First summer term.....	4,555	530	511	223	26
Second summer term.....	2,160	197	.....	.....	.....
Fall term .....	10,319	2,129	957	612	12
Totals .....	17,034	2,856	1,468	835	38

*Additions to the Library.*

	Purchases.	Vols.	Purchases.	Vols.
Agriculture and Horticulture.....		11	Languages .....	2
Biography .....		8	Library Science .....	4
Biology .....		25	Literature .....	5
Domestic Art .....		5	Manual Arts .....	13
Economics .....		10	Mathematics .....	36
Fiction .....		4	Pedagogy and Psychology.....	84
General Reference .....		9	Physics .....	2
Geography .....		3	Public Speaking .....	8
Government .....		10	Reading .....	10
History .....		18	School Surveys .....	29
Kindergarten .....		15	Story Telling .....	20
Total purchases .....				331

U. S. public documents.....	46
Illinois public documents.....	55
Binding periodicals .....	156
Turned in from other departments.....	15
Gifts .....	88

Total bound volumes .....

Pamphlets purchased .....	16
Bulletins of Department of Agriculture and other U. S. publications	433
Illinois publications .....	83
Normal School Quarterlies.....	372
Gifts .....	98

Total pamphlets .....

Books and pamphlets bound and unbound.....

Respectfully submitted,

DAVID FELMLEY.

Mr. Stitt moved that the report be received and the various matters in it referred to the appropriate committees.

Carried.

Expenditures from funds in State Treasury since my last report have been as follows:

Edwin R. Spencer, services midspring term.....	\$ 200 00
Mrs. J. D. Cunningham, services midspring term.....	200 00
Frank D. Marquis, cash advance board meeting.....	171 50
Charles McKenny, commencement address .....	50 00
Underwood Typewriter Co., typewriters exchanged.....	30 00
Illinois State Reformatory, catalogue, envelopes and binding books.....	128 65
Public School Publishing Co., Advertising in <i>Illinois Teacher</i> .....	40 00
A. C. McClurg & Co., books.....	15 61
Joseph Pfeiffer, labor on grounds.....	66 44
Illinois State Reformatory, summer school announcement.....	228 40
Pantagraph Printing and Stationery Co., commencement programs .....	30 00
McKnight & McKnight, magazines.....	54 30
Illinois State Penitentiary, 72 chairs.....	78 00
June pay roll, officers and teachers.....	10,517 27
June pay roll, employees .....	1,484 33
June pay roll, additional summer-term teachers .....	2,595 00
J. F. Riggs Publishing Co., class records.....	9 00
W. B. Read & Co., office supplies.....	10 45
Lincoln Mining Co., coal.....	139 01
Illinois State Penitentiary, 4 dozen chairs.....	96 00
R. R. Bowker Co., American Library Annual.....	4 26
Central Scientific Co., chemistry supplies.....	56 70
Little, Brown & Co., Bunny Rabbit Diary.....	7 68
Keiser Van Leer Co., supplies and repairs on grounds.....	173 70
Normal Plumbing and Heating Co., repairing, plumbing.....	10 70
Nesenger & Co., hardware and repairs of grounds.....	74 05
E. J. Metcalf, labor and supplies for grounds.....	47 21
P. H. Magirl, cistern ring and cover.....	3 25

B. & N. Railway and Light Co., current for June.....	\$ 137 15
Union Gas and Electric Co., gas for quarter ending July 1.....	83 05
Model Laundry Co., laundry.....	32 76
Bausch & Lomb Optical Co., chemistry supplies.....	10 75
A. C. McClurg & Co., books.....	21 71
W. D. Alexander & Co., supplies and labor on grounds.....	24 10
F. C. Muhl & Son, repairs on buildings.....	38 12
B. & N. Railway and Light Co., current for May.....	145 72
Central Union Telephone Co., service and tolls for quarter.....	21 06
July pay roll, officers and teachers.....	9,298 35
July pay roll, extra summer teachers.....	2,580 00
July pay roll, employees.....	1,438 98
George Rankin, P. M., postage and box rent.....	126 14
Town of Normal, arc light and cleaning sewer.....	17 50
Town of Normal, water rent.....	214 80
W. D. Alexander, 5,300 lbs. coal.....	9 28
W. B. Read & Co., paper towels.....	38 00
The China Store, rent of chairs.....	8 90
McKnight & McKnight, paper, books, supplies.....	10 94
McKnight & McKnight, magazines.....	116 75
J. L. Simmons Co., stone and sand delivered.....	18 00
Fred Erdman, care of pianos.....	30 00
Kinloch Bloomington Telephone Co., service July 1-October 1.....	22 97
Illinois State Reformatory, catalogue envelopes for summer school.....	32 50
Graham Paper Co., catalogue envelopes.....	9 60
Sinclair Allen Mfg. Co., 100 folding chairs.....	133 33
Paxton Typewriter Exchange, rent of typewriters.....	14 00
Thomas Charles Co., handwork supplies.....	11 44
McKnight & McKnight, examination paper.....	58 30
W. B. Read & Co., paper.....	34 00
T. E. Davis, repairs.....	10 89
H. M. Gallagher, repairs and supplies.....	23 25
David Felmley, freight charges paid.....	29 84
A. C. Newell, materials for manual training department.....	264 02
Marcella French, salary as secretary.....	50 00
David Felmley, cash advanced for student labor.....	292 36
B. & N. Railway and Light Co., current for July.....	123 85
B. & N. Railway and Light Co., wiring for lamps at main entrance.....	64 00
E. J. Metcalf, lumber and repairs.....	21 20
Normal Plumbing and Heating Co., repairs on plumbing.....	34 85
David Felmley, express charges paid.....	28 25
The Fitzsimmons Construction Co., first payment on dormitory.....	5,000 00
A. L. Eichholz, first payment on plumbing.....	300 00
August pay roll, officers and teachers.....	7,856 05
Pay roll, second summer term, extra teachers.....	3,950 00
August pay roll, employees.....	1,308 95
D. C. Heath & Co., books for textbook library.....	56 78
George H. Coen, books for textbook library.....	219 57
McKnight & McKnight, books for textbook library.....	934 69
John A. Strong, books for textbook library.....	6 20
The Newton Co., books for textbook library.....	57 00
The Manual Arts Press, books for textbook library.....	18 60
Macmillan Co., books for textbook library.....	668 52
D. Appleton & Co., books for textbook library.....	50 37
Allyn & Bacon, books for textbook library.....	87 00
P. Blakiston's Son & Co., books for textbook library.....	18 00
A. C. McClurg & Co., books for textbook library.....	22 50
Benjamin H. Sanborn & Co., books for textbook library.....	23 63
Silver, Burdett & Co., books for textbook library.....	31 60
Ginn & Co., books for textbook library.....	259 20
Henry Holt & Co., books for textbook library.....	130 95
Row, Peterson & Co., books for textbook library.....	45 01
Charles Scribner's Sons, books for textbook library.....	153 18
E. P. Dutton, books for textbook library.....	17 91
Charles E. Merrill Co., books for textbook library.....	4 97
C. M. Parker, books for textbook library.....	28 00
Station Store, books for textbook library.....	740 01
Illinois State Reformatory, printing and stationery.....	1,347 45
Pantagraph Printing and Sta. Co., 10,000 pasters for library books.....	17 50
B. & N. Railway and Light Co., current for August.....	62 80
West Disinfecting Co., 10 gallons coronoleum.....	15 00
Longmans, Green & Co., books for textbook library.....	73 80
J. B. Lippincott Company, books for textbook library.....	57 60
A. C. McClurg & Co., books for textbook library.....	69 93
The Century Co., books for textbook library.....	120 70
School of English, books for textbook library.....	16 00
Charles Scribner's Sons, books for training school.....	16 92
Little, Brown & Co., books for training school.....	8 64
Newson & Co., books for training school.....	3 59
E. W. A. Rowles, supplies for training school.....	10 86
Thomas Charles Co., supplies for kindergarten, etc.....	27 67
McKnight & McKnight, examination paper.....	135 40

Central Scientific Co., chemical supplies.....	\$ 194 93
Ross-Johnston Co., repairs in plumbing.....	55 65
D. Sonneborn, amalie concrete.....	11 25
Sam Livingston, books for textbook library.....	165 30
McGraw Hill Book Co., books for textbook library.....	57 38
Public School Publishing Co., books for textbook library.....	35 63
The Macmillan Co., books for training school.....	14 40
The Fitzsimmons Construction Co., second payment on dormitory.....	10,000 00
September pay roll, officers and teachers.....	9,869 78
September pay roll, employees.....	1,465 18
Pantagraph Printing and Stationery Co., tickets and placards.....	33 50
Standard Oil Co., kerosene.....	10 80
Central Scientific Co., chemical supplies.....	107 68
Gertrude Baker, examination robes.....	7 00
Row, Peterson & Co., books for training school.....	4 64
A. J. Nystrom & Co., supplies for geography department.....	19 10
The Macmillan Co., histories for training school.....	14 40
Democrat Printing Co., 100 book supports.....	7 50
American Prison Association, 1 volume proceedings, 1915.....	1 50
Spencer Lens Co., biology department supplies.....	31 69
American Historical Association, dues for year ending September 1, 1917.....	3 00
A. C. McClurg & Co., books.....	8 92
Fred Medart Mfg. Co., gymnasium equipment.....	5 53
Narragansett Machine Co., repair of spirometer.....	3 75
E. J. Metcalf, supplies and repairs.....	126 49
Harvey T. Richards, freight and drayage.....	34 48
Albert Pick & Co., towels physical training department.....	65 00
Holder Hardware Co., janitor's supplies.....	10 00
W. B. Read & Co., janitor's supplies.....	27 50
W. B. Read & Co., drawing paper.....	74 08
A. Flanagan Co., training school supplies.....	3 64
W. B. Read & Co., training school supplies.....	45 15
Allyn & Bacon, textbook of cooking.....	18 75
Henry F. Michell & Co., bulbs for greenhouse.....	9 53
Holder Hardware Co., repairs.....	9 00
Bostwick Goodell Co., repairs to Venetian blinds.....	9 57
Keiser Van Leer Co., repairs to steam plant.....	36 15
Nesenger & Co., supplies and repairs.....	13 71
David Felmley, cash paid for keys.....	9 30
David Felmley, express charges paid.....	19 34
David Felmley, cash advanced telegrams and trips.....	26 73
Student pay roll, student labor buildings and grounds.....	429 60
J. F. Riggs Publishing Co., class record books.....	12 00
Pantagraph Printing and Stationery Co., printing for alumni register.....	56 50
Town of Normal, arc lamp July 1 to October 1.....	12 50
Model Laundry Co., laundry for quarter ending October 1.....	59 87
The Atlas Mills, paper towels.....	44 82
Scott, Foresman & Co., supplies for art department.....	5 20
Atkinson, Mentzer & Co., drawing books.....	22 40
Henry Holt & Co., books for library.....	10 20
A. Livingston & Sons, supplies for physical training department.....	7 28
Paxton Typewriter Exchange, cleaning and repairing typewriters.....	5 00
Mrs. Christiana Milton, laundry for physical training department.....	24 78
Illinois State Reformatory, printing course of study, etc.....	299 25
Union Gas and Electric Co., gas for quarter ending September 30.....	42 35
B. & N. Railway and Light Co., current for September.....	99 45
Standard Oil Co., engine oil.....	29 92
Academy of Political Science, annual dues to September 30, 1917.....	5 00
Link Belt Co., repairs for heating plant.....	11 78
T. E. Davis, electrical supplies.....	74 29
Springfield Boiler and Mfg. Co., final payment on boiler contract.....	872 50
Fitzsimmons Construction Co., third payment woman's dormitory.....	8,400 00
A. L. Eichholz, second payment plumbing woman's dormitory.....	1,000 00
October pay roll, officers and teachers.....	9,875 55
October pay roll, employees.....	1,508 34
W. B. Read & Co., ink.....	9 00
American Civic Association, dues year ending October, 1917.....	5 00
National Municipal League, dues year ending October, 1917.....	5 00
Chicago Live Stock World, subscription to Journal.....	5 00
The Mentor Association, subscription to Mentor course 2 years.....	5 00
Ginn & Company, books for library.....	8 21
American Book Co., books for library.....	7 50
Pantagraph Printing and Stationery Co., manila cards and paper.....	11 50
A. C. McClurg & Co., library books.....	56 69
Maude Wallace, dry goods.....	7 53
Bausch & Lomb Optical Co., supplies for biology department.....	59 07
Drovers Journal Publishing Co., subscription to Journal.....	6 00
Lydia Clark, supplies for physical training department.....	13 50
E. W. A. Rowles, supplies.....	17 90
George Rankin, P. M., postage, box rent, etc.....	134 62
Arabol Manufacturing Co., paste.....	7 20

F. Weber & Co., mechanical drawing supplies.....	\$ 42 06
W. B. Read & Co., examination paper .....	280 60
Sears, Roebuck & Co., inkwells.....	6 00
J. B. Adam, repairing chairs.....	6 90
Holder Hardware Co., supplies and repairs.....	24 50
Charles F. Andrus, repair and care of organ.....	30 00
Nesenger & Co., hardware supplies and repairs.....	42 61
Henry F. Michell Co., bulbs grounds.....	13 53
Kinloch Bloomington Telephone Co., service and tolls to January 1, 1917	21 06
Paxton Typewriter Exchange, typewriter ribbons.....	21 00
Lincon Mining Co., coal.....	480 51
Standard Oil Co., engine oil.....	9 04
E. W. A. Rowles, janitors supplies.....	25 00
Carl Fischer, music.....	4 45
Lyon and Healy, music.....	23 68
A. J. Nystrom Co., 1 pendant globe.....	27 00
Richardson, Phenix Co., oil filter.....	29 75
Thomas Charles Co., supplies for art department.....	128 36
W. D. Alexander & Co., grounds.....	4 80
Kirkpatrick House Furnishing Co., linoleum.....	23 75
Normal Plumbing and Heating Co.....	40 65
Keiser Van Leer Co., repairs.....	50 11
The Gillespie News, printing blanks.....	15 50
R. M. Huffington, repairs glazing.....	11 65
E. J. Metcalf, repairs, stairs, etc.....	42 42
Fitzsimmons Construction Co., fourth payment woman's dormitory...	12,000 00
A. L. Eichholz, third payment woman's dormitory.....	2,300 00
A. Espenscheid, mimeograph supplies.....	43 20
November pay roll, officers and teachers.....	9,925 55
November pay roll, employees.....	1,538 33
David Felmley, student labor buildings and grounds.....	150 90
David Felmley, student labor on grounds.....	526 58
B. & N. Railway and Light Co., current for October.....	156 67
A. C. McClurg & Co., books.....	67 49
Standard Electric Time Co., repairs on clocks.....	31 50

Mr. F. D. Marquis, treasurer of the board, presented the following report, which was referred to the committee on Auditing and Finance:

*To the Board of Education and the State of Illinois.*

MR. PRESIDENT AND MEMBERS OF THE BOARD: The statement rendered by your treasurer June 6, 1916, showed a balance on hand of \$5,258.29. The receipts since have been:

From the State Treasurer .....	\$ 171 50
From tuition and term fees.....	7,906 00
From refund of payments advanced for the farm.....	858 59
From Normal Bank, interest.....	60 05
From Peoples Bank, interest.....	42 90
From Library fines, petty sales, breakage and rent of gymnasium costumes .....	748 67
From sale of old boilers.....	675 00
<b>Total .....</b>	<b>\$10,462 71</b>

The disbursements have been:

Advanced to members of the board.....	\$ 171 40
By 26 vouchers .....	14,772 54
<b>Total .....</b>	<b>\$14,944 04</b>

The balance at this time is \$776.96.

Twenty-six vouchers are returned to you herewith, with a statement in detail.

Respectfully submitted,

F. D. MARQUIS, *Treasurer.*



F. D. MARQUIS, TREASURER, IN ACCOUNT WITH THE BOARD OF  
EDUCATION OF THE STATE OF ILLINOIS.

1916.		<i>Dr.</i>		
June 6	To balance			\$5,258 29
June 19	David Felmley, spring term fees	\$2,905	50	
June 19	State Treasurer, reimbursement for advance June 7 to members of the board		171 50	
July 5	Peoples Bank, interest for June		9 32	
July 17	David Felmley, library fines, petty sales, labora- tory breakage		201 45	
July 26	David Felmley, term fees	2,430	75	
July 31	Peoples Bank, interest for July		9 53	
Sep. 5	David Felmley, term fees	569	75	
Sep. 11	David Felmley, Normal Bank, interest		29 80	
Sep. 11	Peoples Bank, interest for August		11 34	
Sep. 16	David Felmley, part payment for boiler sold to H. B. Eger		50 00	
Sep. 23	David Felmley, tuition and term fees	2,000	00	
Oct. 2	Peoples Bank, interest for September		8 05	
Oct. 14	David Felmley, petty sales, laboratory break- age, rent of gym. costumes, etc.		270 94	
Oct. 14	David Felmley, refund of payments advanced for the farm		858 59	
Nov. 1	David Felmley, sale of old boiler		525 00	
Nov. 1	Peoples Bank, interest for October		1 70	
Dec. 6	Peoples Bank, interest for November		2 96	
Dec. 11	David Felmley, petty sales		276 28	
Dec. 11	David Felmley, payment on old boiler		100 00	
Dec. 11	David Felmley, Normal Bank, interest		30 25	
				<u>10,462 71</u>
				<u>\$15,721 00</u>

1916.				
Dec. 18	To balance			\$776 96
No.		<i>Cr. by Vouchers.</i>		
4466	Williams, Frank	\$	364 01	
4467	Rogers Wall Paper Co.		58 25	
4468	Williams, Frank		177 86	
4469	Schwab, Martin C.		988 85	
4470	Bloomington Awning Co.		45 00	
4471	Dibelka, James B.	1,945	42	
4472	Alexander, W. D. & Co.		69 93	
4473	Voyer, J. S.		111 00	
4474	Davis, T. E.		300 00	
4475	Simmons, J. L. Co.		528 51	
4476	Harner, H. Hugo		70 00	
4477	Harner, H. Hugo		105 00	
4478	Springfield Boiler & Mfg. Co.	1,377	50	
4479	Luik Belt Co.	1,908	50	
4480	Davis, T. E.		608 90	
4481	Kehm, John R. Co.	4,111	83	
4482	Schwab, Martin Co.		92 59	
4483	Harner, H. Hugo		140 00	
4484	Voyer, J. S.		35 00	
4485	Luik Belt Co.		15 67	
4486	Odell, B. M.		39 00	
4487	Harner, H. Hugo		140 00	
4488	Davis, T. E.		93 50	
4489	H. Capen's Sons		87 25	
4490	Davis-Ewing Concrete Co.	1,219	07	
4491	Harner, H. Hugo		140 00	
				<u>\$14,944 04</u>
Balance				<u>776 96</u>
				<u>\$15,721 00</u>

President Felmley presented the three following reports: (1) account with the contingent fund; (2) account with the household science fund; (3) account with the farm fund.

ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE CONTINGENT  
FUND.

RECEIPTS.

Balance on hand, June 7, 1916.....\$1,193 74

## EXPENDITURES.

Vouchers.		
1	S. Ernestine White, playing piano.....	\$ 1 20
2	Keith Cowser, work on campus.....	1 58
3	Margaret E. Lee, kindergarten supplies.....	15 32
4	J. Stanley Brown, address at choral club.....	25 00
5	J. Aaron Smith, 5 copies of Index.....	6 50
6	The Index, for advertising.....	20 00
7	Central Printing Co., 600 programs.....	2 75
8	Marjorie Mayer, books.....	10 50
9	Mississippi Valley Historical Association, subscription.....	2 00
10	J. S. Lantz, gravel for playground.....	3 75
11	The Laurel Book Co., 43 song books.....	13 65
12	Lemcke & Buechner, books.....	4 46
13	Hunleth Music Co., violin string.....	1 06
14	D. C. Ridgley, supplies.....	20 88
15	Crane & McGlenen, H. S. addresses.....	5 00
16	Pantagraph Printing and Stationery Co., envelopes, paper, etc.....	11 00
17	Nellie C. Thompson, reception to Board of Education.....	17 95
18	W. B. Read & Co., mimeograph supplies.....	32 75
19	Mariam Evans, playing piano in gym.....	4 60
20	Aline Phillips, work in office.....	3 20
21	Fannye Robertson, playing piano in gym.....	40 65
22	West Paper Co., 100 sheets linen paper.....	2 07
23	Ina Barding, playing piano in gym.....	4 20
24	Edward F. Mathes, three lecturers.....	60 00
25	W. Carl Smith, repairs on organ.....	16 00
26	Lloyd Holly, work in garden.....	10 89
27	M. L. Vancil, work on campus.....	1 58
28	The Index, 1 copy Index.....	1 25
29	W. W. McKnight, subscription to <i>Pantagraph</i> .....	2 50
30	The Swedish Settlement, 1 copy.....	1 80
31	McKnight & McKnight, 1 doz. blotter pads.....	3 00
32	New England Magazine Co., subscription.....	2 02
33	H. H. Kingsley, lecture.....	37 83
34	Atlas Educational Film Co.....	6 00
35	Fannye Robertson, playing piano in gym.....	36 85
36	Sears, Roebuck & Co., police star.....	1 00
37	The Anglers Bait & Mfg. Co., 7 dozen crayfish.....	1 05
38	A. C. McClurg & Co., 2 books.....	2 17
39	Mississippi Valley Historical Association dues.....	4 00
40	Marjorie Brand, piano playing in gym.....	7 14
41	B. F. McAfferty, sharpening horse mower.....	3 00
42	The American Florist, advertising.....	2 00
43	The <i>Pantagraph</i> , advertising.....	4 44
44	The Florist Publishing Co., advertising.....	8 80
45	W. Carl Smith, repairing organ.....	7 05
46	Gertrude Andrews, work in book room.....	4 50
47	Elsie Brusch, office work.....	10 50
48	Marcella French, stenographic work.....	11 55
49	The Anglers Bait and Mfg. Co., crayfish and frogs.....	2 25
50	A. A. Sphung, 2 doz. perch.....	2 00
51	Pantagraph Printing and Stationery Co., supplies.....	12 56
52	Maude Bruce Wallace, playing for dancing class.....	1 60
53	Yale University Press, writings on American History.....	1 14
54	McKnight & McKnight, 500 programs.....	3 75
55	H. Kharajian, regional geological and mining of Armenia.....	1 00
56	Bureau of Standard, Measures for the House H.....	9 00
57	H. M. Gallagher, braces, singletree and crossbar.....	1 75
58	The Normalite, extension department, information blanks.....	2 75
59	Irene Funk, clerical work.....	20 80
60	The Regents of the University of California Psychology book.....	1 65
61	The <i>Pantagraph</i> , advertising.....	1 00
62	Frank Holton & Co., mouthpiece and shank for trombone.....	2 15
63	Lyon and Healy, to balance account.....	4 73
64	Thomas Charles Co., 44 sheets paper.....	1 39
65	Chlora A. Powell, clerical work in gym.....	18 40
66	Fannye Robertson, clerical work in gym.....	18 40
67	Rev. J. C. Hayes, address.....	5 00
68	G. W. Howell, horse hire.....	1 25
69	O. W. Craig, shoveling dirt.....	5 50
70	Herman Mead, money paid three men.....	6 00
71	Kansas State Normal School, Kansas Silent Reader.....	1 75
72	Henry Malkan, Scenes and Characters of Middle Ages.....	1 65
73	School and Home Education, subscription.....	2 00
74	Standard Oil Co., perfection oil.....	4 50
75	H. W. Gray Co., music.....	2 71
76	Mrs. James Youngblood, laundry of curtains.....	75
77	Mrs. L. E. Morse, laundry of examination robes.....	1 81

78	Publishers General Science Quarterly subscription....	\$ 1 05
79	H. A. Peterson, psychological supplies.....	1 50
80	H. M. Gallagher, splash bar cut-off rod.....	5 50
81	Lydia Clark, 7 hockey sticks.....	2 50
82	Ensenberger's Furniture Co., 2 Edison records.....	2 00
83	Macy Studio, power house photos.....	1 00
84	Charles M. Turner, 8 dozen crayfish.....	2 00
85	Prof. H. R. Lewis, Vol. 3 <i>Poultry Husbandry</i> .....	1 00
86	E. Eades, work on campus.....	2 00
87	C. E. Clark, balance freight on chairs.....	1 63
87a	Textbooks to library.....	23 60
87b	Textbook library to I. S. N. U. library.....	31 95
88	Town of Normal, water rent.....	1 25
89	The Vocation Bureau, membership.....	5 00
90	Fannye Robertson, playing piano in gym.....	30 00
91	Aaron Higgs, work on campus.....	16 53
92	National Conference of Charities, 1 copy proceedings...	1 67
93	S. U. Roles, work.....	1 50
94	Fannye Robertson, clerical work in gym.....	3 00
95	F. B. Pratt, treasurer, annual dues.....	2 00
96	Herbert Putnam, deposit on cards.....	20 00
97	W. P. Garretson, repairing the clock.....	1 50
98	Johnson Service Co., 12 pos. thermostat dia.....	1 20
		\$787 61
	Balance on hand December 18.....	406 13
		<u>\$1,193 74</u>

An Appropriation of \$1,500 is requested for the next six months.

DAVID FELMLEY.

### ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE HOUSEHOLD SCIENCE FUND.

#### RECEIPTS.

Balance on hand, June 7, 1916.....	\$1,339 43
Received from fees.....	403 35
Received from lunches.....	854 97
Received from sale of recipes.....	161 70
	<u>\$2,759 45</u>

#### Vouchers.

#### EXPENDITURES.

1	Western Stoneware Co., 1 barrel clay.....	\$ 2 75
2	Parret & Co., groceries.....	32 22
3	C. L. Schneider, meat.....	14 56
4	Parret & Co., oil and leather bone.....	2 10
5	Annetta E. Cooper, supplies for department.....	9 16
6	Janie Duff, cleaning laundry.....	1 85
7	Standard Oil Co., perfection oil.....	4 25
8	Standard Oil Co., perfection oil.....	4 25
9	Anna Swainson, supplies.....	3 18
10	Cora I. Davis, supplies.....	6 49
11	Stella Fort, labor in kitchen.....	1 30
12	Gustina Fort, labor in kitchen.....	2 80
13	C. L. Schneider, meat first summer term.....	12 75
14	Parret & Co., groceries first summer term.....	119 80
15	Standard Oil Co., perfection oil.....	7 60
16	C. L. Schneider, meat second summer term.....	1 35
17	Parret & Co., groceries second summer term.....	28 30
18	Parret & Co., toweling and outing flannel.....	25 17
19	Keith Purl and assistants, work in lunch room.....	26 20
20	Carrie Lyford, royalty payment on recipes.....	34 86
21	Calvin Tompkins, 1 barrel pottery plaster.....	2 75
22	Pantagraph Printing & Stationery Co., bank pins, etc.....	5 64
23	Manufactured Ice & Cold Storage Co., ice.....	66 00
24	Keith Purl and helpers, service in lunch room.....	26 70
25	Louis, Dejonge & Co., paste brushes.....	6 63
26	Keith Purl and helpers, service in lunch room.....	27 60
27	Keith Purl and helpers, service in lunch room.....	24 30
28	Belcher & Loomis Hardware Co., supplies.....	23 72
29	Hunter Ice Cream Co., 10 bricks ice cream.....	4 50
30	Keith Purl and helpers, service in lunch room.....	12 89
31	Mrs. James Youngblood, laundry.....	9 01
32	Snow and Palmer, milk tickets.....	10 00
33	G. H. Read & Bro., supplies domestic science kitchen.....	8 10
		\$ 618 78
	Balance on hand December 18.....	2,140 67
		<u>\$2,759 45</u>

An appropriation of \$500 is requested for the next six months.

DAVID FELMLEY.

## ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE FARM FUND.

		RECEIPTS.	
	Balance on hand June 7, 1916.....		\$1,441 11
	Received from sale of cows and calves.....		462 25
	Received from sale of milk.....	4,050	98
	Received from sale of eggs and poultry.....		197 32
	Received from sale of corn.....		4 13
	Received from sale of hogs.....	1,634	81
	Received from miscellaneous sources.....		74 17
			<u>\$7,864 77</u>
Vouchers.		EXPENDITURES.	
1	P. H. Willey, dairy work.....	\$	18 20
2	R. S. Smith, dairy work.....		13 90
3	O. L. Hill, dairy work.....		16 10
4	Louis Rust, dairy work.....		27 90
5	Chester McKim, dairy work.....		19 85
6	Elias Rolley, dairy work.....		15 30
7	Ray Lawrence, dairy work.....		16 97
8	Ralph Matthew, dairy work.....		60 00
9	G. A. Grider, dairy work.....		6 63
10	Mrs. James Youngblood, laundry.....		11 25
11	Carl R. Smith, dairy work.....		2 10
12	The Town of Normal, water rent for quarter.....		24 70
13	Manufactured Ice Co., ice.....		10 44
14	Eastern Moline Plow Co., repairs.....		1 80
15	Standard Oil Co., gasoline.....		20 17
16	Nesenger & Co., supplies.....		9 40
17	George Agle & Sons, salt and bran.....		4 00
18	Central Mill and Elevator Co., feed.....		74 25
19	Normal Garage, delivering milk.....		9 50
20	E. J. Metcalf, cement, gravel.....		19 67
21	Funk Bros. Seed Co., feed.....	123	00
22	Eastern Moline Plow Co., cultivator.....		26 12
23	Hackett-Harvey, repairs and supplies.....		71 25
24	Samuel Eusey, dairy work.....		3 41
25	Robert Smith, dairy work and book work.....		16 53
26	Karl A. Wilber, work on farm.....		3 00
27	L. M. S. Motor Co., car.....	300	00
28	Harold Mericle, dairy work.....		12 25
29	Elias Rolley, dairy work.....		17 85
30	Ray Lawrence, dairy work.....		35 80
31	Chester McKim, dairy work.....		23 55
32	Norris Throgmorton, dairy work.....		11 82
33	H. P. Willey, dairy work.....		3 85
34	W. D. Brickey, dairy work.....		10 00
35	Fred Hempen, dairy work.....		17 59
36	William Hall, labor on farm.....		17 10
37	Mrs. James Youngblood, laundry.....		9 75
38	E. P. Mohr, hay.....	107	95
39	F. I. Blair, corn.....		65 31
40	Manufactured Ice Co., ice for June.....		17 11
41	Normal Garage, supplies and labor on car.....		66 45
42	W. D. Brickey, board for William Hall.....		10 22
43	Central Mill and Elevator Co., feed.....		85 60
44	George Agle & Sons, feed.....		82 00
45	Martens-Leary Co., wheel and chain box, etc.....		4 72
46	Bloomington Oil Co., gasoline.....		4 37
47	W. D. Alexander Co., coal.....		13 13
48	Everett Thomas, shoeing one horse.....		2 00
49	G. W. Thomas, repairs.....		4 55
50	Standard Oil Co., gasoline.....		22 53
51	Ed Hammond, lettering auto.....		5 00
52	George Agle & Sons, cotton seed meal, millet seed.....		35 75
53	First National Bank, feed.....		442 00
54	Lyon Karr, hay.....		64 91
55	Karl A. Wilber, cutting weeds.....		14 17
56	S. B. Sale, hay.....	115	10
57	Standard Cap and Seal Co., milk caps and seals.....		34 00
58	T. E. Davis, labor and supplies.....		4 17
59	J. M. Cusey, supplies.....		6 35
60	E. J. Metcalf, 110 gallons gasoline.....		18 65
61	J. M. Cole, tire service, May 1 to August 1.....		54 00
62	G. H. Read & Bro., chicken font, and hose.....		7 50
63	Thatcher Mfg. Co., 6 cases one-half pint bottles.....		19 60
64	Mrs. James Youngblood, laundering for July.....		11 25
65	Mfg. Ice & Cold Storage Co., ice for July.....		27 91
66	A. G. Alverson, veterinary services.....		11 50

67	James Maginnis, stacking oats.....	\$ 5 40
68	E. P. Mohr, cutting and stacking oats.....	23 02
69	F. I. Blair, 200 bushels corn.....	144 00
70	George Agle & Sons, 100 sacks bran.....	107 51
71	Otto Gunther, cutting weeds, fencing.....	22 75
72	Central Mill and Elevator Co., meat scraps.....	15 00
73	L. M. S. Motor Co., pedal pads.....	75
74	W. Frank Baker, repairs, B. B. billets.....	2 25
75	Mrs. James Youngblood, laundry.....	11 00
76	Normal Garage, trucking to Keiser Van Leer.....	4 50
77	Pantagraph Printing & Stationery Co., 9,000 milk tickets.....	166 97
78	F. I. Blair, corn.....	99 93
79	Lyon Karr, alfalfa.....	63 16
80	W. D. Alexander, nails, posts, etc.....	4 25
81	H. S. McCurdy, cream can, Wyandotte and bottle brush.....	3 60
82	The DeLaval Separator Co., power machine oil.....	98 05
83	Nesenger & Co., supplies.....	14 25
84	Humphrey Bros., corn, wheat, etc.....	23 63
85	Mfg. Ice & Cold Storage Co., ice for August.....	3 36
86	L. M. S. Motor Co., supplies for car.....	48 04
87	E. J. Metcalf, gasoline, cement.....	3 00
88	City of Bloomington, milk license.....	5 00
89	Chris Schmakzried, cutting corn.....	100 00
90	A. Nevins & Son, 1 male hog.....	10 80
91	H. M. Gallagher, repairs on sickle.....	3 10
92	The Creamery Package Mfg. Co., bottle brushes.....	7 25
93	National Duroc-Jersey Rec. Assn., register 13 hogs, etc.....	2 00
94	Holstein-Frisian Assn., registration fee.....	11 25
95	Mrs. James Youngblood, laundry.....	15 40
96	Central Mill and Elevator Co., 1 ton clover hay.....	12 25
97	J. B. Ford, cleaner and cleanser.....	6 00
98	Pantagraph Printing & Stationery Co., statements.....	14 67
99	Philip Bertram, threshing oats.....	858 59
100	F. D. Marquis, payment for horse, cattle barn, etc.....	73 58
101	C. E. Clark, freight on car load hay.....	157 29
102	J. S. Kenyon, alfalfa.....	5 00
103	National Duroc-Jersey Rec. Assn., pedigrees.....	100 00
104	Woodlawn Farm Co., calf.....	5 00
105	Pantagraph Printing & Stationery Co., 1,000 sheets tickets.....	5 00
106	Nesenger & Co., bolts, washers, etc.....	3 78
107	J. G. Blum, calls, medicine, etc.....	15 00
108	Hackett-Harvey Garage, coupling, tank filler cap.....	90
109	Mfg. Ice and Cold Storage Co., ice for September.....	18 00
110	Pantagraph Printing & Stationery Co., milk tickets.....	12 50
111	Chapin & Co., dairy feed.....	1,005 00
112	Percheron Society of America, 1 share stock, etc.....	16 00
113	William C. Powell, feed.....	258 09
114	Funk Bros. Seed Store, wheat.....	4 50
115	Mrs. James Youngblood, laundry.....	11 25
116	Normal Garage Co., labor and supplies.....	20 53
117	L. M. S. Motor Co., labor and supplies.....	7 93
118	Central Mill and Elevator Co., clover hay, corn.....	11 83
119	J. M. Cole Vulcanizing Co., tire service.....	54 00
120	C. & A. Freight Agent, freight on hay.....	146 12
121	Standard Cap and Seal Co., caps and fasteners.....	51 00
122	Nesenger & Co., screws, nails, etc.....	15 32
123	George Agle & Sons, feed.....	61 68
124	The Pantagraph, advertising.....	2 80
125	E. J. Metcalf, gasoline, lumber, etc.....	47 03
126	Standard Oil Co., Polarine.....	10 42
127	H. M. Gallagher, repairs and supplies.....	17 95
128	Mrs. James Youngblood, laundry.....	11 50
129	Town of Normal, water rent.....	6 05
130	J. M. Cusey, supplies.....	1 35
131	Manufactured Ice Co., ice for October.....	10 13
132	Pantagraph Printing & Stationery Co., 300 ledger sheets.....	10 00
133	W. D. Alexander Co., coal, fence, lumber, etc.....	83 71
	Balance on hand December 18.....	\$6,609 27
		1,255 50
		<u>\$7,864 77</u>

No appropriation is requested, for the farm is more than self-sustaining.

DAVID FELMLEY.

## REPORT OF STANDING COMMITTEES.

## COMMITTEE ON AUDITING AND FINANCE.

The committee on Auditing and Finance presented the four following reports, upon each of which the roll being called and all members present voting in the affirmative, the recommendations in each of them for the expenditure of money were adopted:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Contingent Fund, with its 98 accompanying vouchers and showing balance on hand of \$406.13, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved. It recommends an appropriation of \$1,500 to this fund for the ensuing six months as asked for.

W. P. WALL,  
J. L. BRUMMERSTEDT,  
A. R. SMITH,

*Committee on Auditing and Finance.*

December 20, 1916.

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Household Science Fund, with its 33 accompanying vouchers and showing balance on hand of \$2,140.67, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved. It recommends an appropriation of \$500 to this fund for the ensuing six months as asked for.

W. P. WALL,  
J. L. BRUMMERSTEDT,  
A. R. SMITH,

*Committee on Auditing and Finance.*

December 20, 1916.

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Farm Fund, with its 133 accompanying vouchers and showing balance on hand of \$1,255.50, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved.

W. P. WALL,  
J. L. BRUMMERSTEDT,  
A. R. SMITH,

*Committee on Auditing and Finance.*

December 20, 1916.

Your Committee on Auditing and Finance, to whom was referred the report of Frank D. Marquis, treasurer, with its 26 accompanying vouchers and showing a balance on hand of \$776.96, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved.

W. P. WALL,  
J. L. BRUMMERSTEDT,  
A. R. SMITH,

*Committee on Auditing and Finance.*

December 20, 1916.

## REPORT OF SPECIAL COMMITTEES.

Mr. Capen, for the committee appointed to select a suitable name for the women's dormitory, stated that of the various names proposed Fell Hall seemed most appropriate and he therefore reported it as the choice of the committee. This in view of the distinguished public service of Jesse Fell, especially in his aid in the establishment and early development of the State Normal University.

Mr. Blair moved that the Women's Building be called Fell Hall.  
Carried.

## COMMITTEE ON BUILDINGS AND GROUNDS.

The Committee on Buildings and Grounds is not satisfied with the progress of the work upon the women's dormitory. The work is not so far along as it ought to be at this time. The brick work has been delayed on the west wing, it still lacks one complete story of completion, and the six gables are still to build. The concrete work, especially in the upper story and on the staircase, is not in good condition. The contractor was on hand yesterday and conferred with the committee. He promised that on Tuesday, December 26, he would have on hand a force of seven bricklayers and that the work would be pushed vigorously to completion, that it would be done by the middle of January. Mr. Fitzsimmons also offered to pay the expenses of an engineer to test the concrete work and the committee accepted his offer. The committee assured Mr. Fitzsimmons that if the work was not done by the middle of January according to his promise the board would assume the duty of completing the work under the terms of Article 6 of the contract.

On the east side of the building, in the original plans, there were four large columns shown. In cutting the building down to meet the appropriation these columns were taken out but the foundations in the original plans were left, and it is expected that they would be put in, but in drawing up his working plans the contractor submitted working plans which did not include these foundations and the architect approved these working plans, and now the contractor claims exemption from putting the foundations in on account of the working plans having been accepted. Mr. Dibelka claims he will have to put them in. In order not to delay the work Mr. Felmley and Mr. Capen agreed that if he would put them in the matter would be arbitrated when the work is completed.

Therefore, we recommend that the engineer be brought here to examine and pass on the concrete work; that the matter of the foundations be submitted to arbitration; and if the contractor does not have the work in a fair way towards completion by the middle of January that the board go ahead and complete it.

In the opinion of the committee the support of the valley rafters in the central portion of the roof is inadequate. The contractor agreed to double the strength of the support of these valleys. There is also a controversy about the floor of the attic. He claims that the floor should have a float finish, but agreed to make it a trowel finish.

F. B. STITT,  
G. W. HUGHES,

*Committee on Buildings and Grounds.*

Motion carried that the report be adopted.

## COURSE OF INSTRUCTION.

The following recommendation was presented by President Felmley and approved by the board.

Inasmuch as we haven't facilities in this institution for taking care of all chemistry students the faculty proposes to you for your approval a resolution that students who are taking curriculum A or B and have not had Chemistry in their high school course may, instead of taking the required term of Chemistry in this institution, take instead a term of work that we label Physical Science, it being an examination of elementary physical science and arranged with reference to teaching the subject in elementary schools.

## COMMITTEE ON TEACHERS AND SALARIES.

The Committee on Teachers and Salaries submitted the following report of teachers recommended for election and salary increases, resignations, and leaves of absence. The report was unanimously approved.

Your Committee on Teachers and Salaries respectfully recommends:

1. That the resignation of Miss Frances Morehouse be accepted and that Miss Olive N. Barton, of Princeton, Illinois, be appointed in her stead as teacher of History and English in the high school department at a salary of \$1,200 for 42 weeks.

2. That the resignation of Miss Anna Swainson be accepted and that Miss Marjorie Nind, of Grand Rapids, Michigan, be appointed teacher of Arts and Crafts for the remainder of the current school year at the rate of \$1,400 for 42 weeks. Miss Nind was educated at the Universities of Chicago and Wisconsin, is a graduate of the latter institution, and is now teaching in the Hackley Institute at Muskegon.

3. That Mr. D. C. Ridgley be granted leave of absence on half pay during the remainder of the winter term, the time to be spent in travel and study.

4. That Mr. C. M. Sanford be granted leave of absence for the summer without pay.

5. That we approve the employment of Miss Mae Knight Steel, of Bloomington, as an assistant teacher of English in the high school at a salary of \$900 for the year, she to perform such clerical duties as may be assigned by the president of the Normal University.

6. That Miss Margaret Lee be granted leave of absence without pay for the remainder of the school year.

7. That Miss Bertram French be appointed assistant librarian at \$60 per month to succeed Miss Gertrude Andrews who resigned September 1.

8. That the salary of Mr. Harold F. James, Professor of Art and Design, be made \$2,040 for the current year, an increase of \$120, this in recognition of his extra Saturday extension work.

9. That the wages of Mr. Val Morgan, farm laborer, be raised from \$50 to \$60 per month beginning January 1.

10. That while we recognize that several other members of the faculty merit an increase of salary, in the present condition of our finances we deem such increase inexpedient.

The committee recommends the following plan for the organization of the faculty into departments, as a supplement to its report adopted at the June meeting:

1. Education—President Feimley, Associate Professor Holmes, Associate Professor Schroeder, Associate Professor Peterson.
2. Mathematics—Professor Howe, Miss Lillian Barton (teacher), Miss Atkin (teacher.)
3. Physical Science—Professor Barber, Associate Professor Adams.
4. Biological Science—Professor Pricer, Miss Patterson (teacher), Miss Dole (teacher), Miss Blake (teacher).
5. Geography—Professor Ridgley, Miss Stark (teacher).
6. History and Political Science—Professor Beyer, Assistant Professor McGill.
7. Economics and Sociology—Professor Manchester.
8. Literature and Composition—Professor Colby, Miss Thomasma (teacher).  
Mr. Cavins (teacher), Miss Penstone (teacher).  
Ancient Language—Miss Lummis (teacher).  
Modern Language—Mr. Milbrant (teacher).
9. Reading and Public Speaking—Professor Sanford, Miss Owen (teacher).
10. Music—Professor Westhoff, Miss Wright (teacher).
11. Art and Design—Professor James, Miss Ela (teacher), Miss Nind (teacher).
12. Manual Training—Professor Newell, Mr. McDougale (teacher).
13. Household Science—Miss Parsons (Director), Miss Coith (teacher).
14. Household Art—Miss Davis (Director), Miss Cooper (teacher).
15. Agriculture—Professor Madden, Mr. Scott (teacher).
16. Commerce—Professor Williams, Miss Sells (teacher).



17. The Training Department—Mr. Turner, Director.
- (a) The Elementary School—Mr. Wilson, Principal; Misses Storie, Dexheimer, Robb, Dillon, Berry, Eyestone, Thompson, Lee, Smith (teachers).
  - (b) The University High School—Mr. Pringle, Principal; Mr. Barger, Miss Morehouse, Miss Hamilton (teachers).
  - (c) The Soldiers' Orphans' Home—Mr. White, Principal; Miss Blackburn (teacher).
18. Country School Department—Director, Mr. Packard.
19. Normal School Extension—Director, Mr. Wilber.
20. Physical Education—Director, Miss Clark, Mr. Russell (teacher), Miss Baker (teacher).

J. STANLEY BROWN,  
F. G. BLAIR,  
A. M. DOOLIN,

*Committee on Teachers and Salaries.*

#### MOTIONS AND RESOLUTIONS.

Mr. Blair moved that the president of the board and the president of the university be appointed to take such action, in conjunction with other committees, as seems to them best to effect the repeal of the law which requires fees collected by normal schools and other State institutions to be turned in to the State Treasurer.

Carried.

Mr. Brown moved that the Committee on Buildings and Grounds be authorized to procure a bronze tablet on which will be inscribed a dedicatory statement for the women's dormitory.

Carried.

Mr. Brown moved that any member of the board who attends the meeting of the Normal School Council shall have his expenses paid out of the funds for traveling expenses of the board.

Carried.

Mr. Felmley, in behalf of the faculty of the State Normal University, invited the members of the board to be the guests of the faculty at the meeting of the Normal School Council in Springfield on December 27.

The following resolution was presented by Mr. Baltz and adopted by the board:

WHEREAS, The teachers in the State schools are not provided for in the State Teachers' Pension Act, and

Whereas, We are aware that the teachers in the State schools are performing a valuable service to the State and its educational interests, and

WHEREAS, Competent people have preferred positions in high schools to those in a State school because the State Teachers' Pension Act fails to provide for teachers in a State school, be it

*Resolved*, That we favor an amendment to the State Teachers' Pension Act which will provide for teachers in the State schools.

Mr. Brown moved that the secretary of this board be instructed to send to the public school board of Normal a letter of appreciation for the use of their buildings during the last summer term.

Carried.

Mr. Baltz moved that the president of the school request the members of the board of education of the Normal public school to grant us space in their buildings during the coming summer for summer school purposes.

Carried.

The following resolution was presented by Mr. Brown and adopted by the board:

In order to keep abreast with current movements, be it

*Resolved:*

1. That the State Board of Education of Illinois shall ask the Legislature at its next meeting to appropriate money for teachers' salaries in this institution which shall be commensurate with the increase in the cost of living as determined through the most reliable sources of information available.

2. That the president of the Normal University and the chairman of the Teachers' Committee shall so adjust the salaries of all teachers in this institution as to comply with the first part of this resolution when a detailed statement of the needs of this institution is presented to the appropriation committee of the Legislature.

3. That this resolution shall be presented as a supplementary report to the Legislative Reference Bureau to show that the above resolutions are only in keeping with the conditions now existing in similar higher institutions in Illinois and other states.

Mr. Brown moved that the recommendations concerning the mid-spring term, and touching the summer school, some auxiliary summer schools, lecturers in the summer school, normal school extension, correspondence teachers, etc., which were a part of the president's report be approved by the board.

Carried.

Mr. Blair moved that if the president finds that the senior class desires a speaker for commencement that he be authorized to employ a speaker, and that this be a permanent arrangement.

Carried.

It was moved and carried that that part of the president's report providing for an appropriation of \$50 for home gardens be adopted.

Mr. Blair moved that the president appoint three members, besides himself, of the board of education to act as a legislative committee in securing the askings from the General Assembly; that the four who shall act shall have the power to decide what items may be eliminated if the need comes, and that they be authorized to make such additions to our askings as will cover the proposed increase in salaries for teachers.

Carried.

Adjournment was moved and carried.

C. L. CAPEN, *President.*

F. G. BLAIR, *Secretary.*