

PROCEEDINGS

OF THE

BOARD OF EDUCATION

OF THE

STATE OF ILLINOIS

At a Regular Semi-Annual Meeting Held at Normal
December 16, 1914



SCNEPP & BARNES, STATE PRINTERS
SPRINGFIELD, ILL.
1915

BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

OFFICERS AND MEMBERS.

CHARLES L. CAPEN, *President*, Bloomington.
F. G. BLAIR, *ex officio member and Secretary*, Springfield.
E. R. E. KIMBROUGH, Danville.
J. STANLEY BROWN, Joliet.
F. B. STITT, El Paso.
C. W. MUNDELL, Benton.
WILLIAM P. WALL, Staunton.
A. R. SMITH, Quincy.
SILAS ECHOLS, Mt. Vernon.
AERIAN M. DOOLIN, Chicago.
JOHN J. AMSLER, East Peoria.
HENRY HOFF, Germantown.
JOHN L. BRUMMERSTEDT, Alton.
GEORGE W. HUGHES, Hume.
HENRY OAKES, Bluffs.

STANDING COMMITTEES.

Auditing and Finance,
WALL, BRUMMERSTEDT, SMITH.
Building and Grounds,
STITT, HUGHES, AMSLER.
Course of Instruction,
ECHOLS, MUNDELL, SMITH.
Teachers and Secretaries,
BROWN, BLAIR, DOOLIN.
Practice Department,
DOOLIN, ECHOLS, OAKES.
Library and Museum,
KIMBROUGH, HOFF, OAKES.
Agricultural Department,
HUGHES, HOFF, MUNDELL.

ORDER OF BUSINESS.

1. Reading, amending and adopting minutes.
 2. Election of officers.
 3. Report of President of Normal University.
 4. Treasurer's report.
 5. Report of special committees.
 6. Report of standing committees, in order.
 7. Communications.
 8. Motions and resolutions.
 9. Unfinished business.
 10. General business.
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THE CALENDAR.

Winter Term, 1914-15:

Monday, December 7—Winter term begins.

Wednesday, December 16—Semi-annual meeting of Board of Education.

Friday, December 18—Vacation of two weeks.

Monday, January 4, 1915—Winter term resumes.

Thursday, February 18—Founders' Day Celebration.

Saturday, March 6—Annual contest in oratory.

Friday, March 12—End of winter term.

Vacation of nine days.

Spring Term, 1915:

Monday, March 22—Spring term begins.

Monday, May 3—Mid-spring term of six weeks begins.

Wednesday, June 9—Annual meeting of Board of Education.

Thursday, June 10—Annual commencement exercises.

Summer Session, 1915:

Monday, June 14—First Summer term begins.

Monday, July 26—Second Summer term begins.

Wednesday, September 2—Second Summer term ends.

Monday, September 13—Beginning of Fall term 1915-16.

PROCEEDINGS OF THE BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

SEMI-ANNUAL MEETING.

The Board of Education met in the office of the President of the Normal University at 9:00 a. m.

Present: Messrs. Amsler, Blair, Brown, Brummerstedt, Capen, Echols, Hughes, Kimbrough, Oakes, Smith, Stitt, Wall.

The minutes of the regular meeting of June 3, 1914, were approved as printed.

The President of the Normal University presented the following report, which was received and the various recommendations were referred to the appropriate committees:

PRESIDENT'S REPORT.

To the Board of Education of the State of Illinois.

MR. PRESIDENT AND MEMBERS OF THE BOARD: I have the honor to submit the following report of the work of the Illinois State Normal University for the half year ending December 18, 1914.

STATISTICS OF ATTENDANCE.

During the year ending August 31, 1914, the total enrollment of students in the normal and high school departments was 2,591. Of these 2,340 are pledged to teach in the schools of Illinois. The enrollment was 120 greater than last year.

Twelve students from other states and 175 others who did not take the pledge to teach were admitted upon the payment of tuition, most of the latter in the high school.

One hundred and eighty-five were holders of township scholarships; of these 80 were in the high school, 105 in the normal department. Twenty other students in the ninth grade were admitted to free tuition. Eighty-nine Illinois counties and twenty other states were represented.

The attendance of the elementary training school was 515, making a grand total of 3,106.

The attendance in the teachers' college, normal, and high school departments for the three terms since your last meeting is as follows:

Term.	Men.	Women.	Total.
First summer term, 1914.....	268	1,353	1,621
Second summer term, 1914.....	136	308	444
Fall term, 1914.....	264	558	822

Of the 822 students attending the fall term 119 were enrolled in the teachers' college, 468 as normal students, 235 as high school students. The attendance in the three departments is 61 more than last year.

The following table exhibits the attendance in the normal school and teachers' college for the year ending August 31, 1914. The university high school and elementary training school are not included:

Adams	28	Kankakee	28	St. Clair	56
Alexander	3	Knox	13	Stephenson	7
Bond	4	Lake	13	Tazewell	88
Brown	12	LaSalle	23	Union	1
Bureau	31	Lawrence	36	Vermilion	65
Calhoun	5	Lee	7	Wabash	12
Cass	15	Livingston	69	Warren	6
Champaign	42	Logan	58	Washington	5
Christian	38	Macon	62	Wayne	2
Clark	2	Maccoupin	122	White	4
Clay	1	Madison	36	Whiteside	4
Clinton	11	Marion	29	Will	23
Coles	3	Marshall	50	Williamson	6
Cook	5	Mason	22	Winnebago	1
Cumberland	3	McDonough	3	Woodford	76
DeWitt	48	McHenry	3	Arkansas	1
Douglas	14	McLean	411	Colorado	3
Edgar	10	Menard	29	Georgia	1
Edwards	3	Monroe	3	Indiana	1
Effingham	6	Montgomery	21	Iowa	3
Fayette	11	Saline	3	Kansas	1
Ford	52	Moultrie	12	Kentucky	1
Franklin	2	Peoria	81	Michigan	1
Fulton	11	Platt	59	Missouri	8
Gallatin	4	Pike	34	Minnesota	1
Greene	22	Pope	9	Montana	2
Grundy	29	Pulaski	12	Nebraska	3
Hamilton	5	Putnam	16	North Carolina	1
Hancock	7	Randolph	1	Ohio	1
Henderson	5	Richland	26	Oregon	1
Henry	26	Rock Island	5	Philippines	1
Iroquois	58	Saline	3	South Dakota	1
Jackson	3	Sangamon	104	Texas	1
Jasper	6	Schuyler	3	Vermont	1
Jersey	8	Scott	9	Wisconsin	1
JoDaviss	1	Shelby	11		
Kane	1	Stark	3		

New students were admitted during the fall term as follows:

Students.	Normal.	High school.	Total.
Men	66	62	128
Women	262	41	303
Total	328	103	431

Of these 6 are college graduates, 191 graduates of high schools with four-year courses, 36 are graduates of high schools having three-year courses, 39 others have had two years or more of high school work. Seventy-seven are experienced teachers. Fifty-three are holders of township scholarships. Fifty-nine had less than two years of high school attendance.

THE UNIVERSITY HIGH SCHOOL.

The enrollment in the university high school for the fall term was 238:

	Girls.	Boys.	Total.
Fourth-year students	16	19	35
Third-year students	34	34	68
Second-year students	20	34	54
First-year students	35	46	81
Total	105	133	238

We are now declining to enroll high school pupils in excess of this number. The fact that we have a waiting list of pupils applying for admission enables us to bring a strong pressure to bear upon such high school students as are inclined to neglect their work.

Because of the crowded condition of the high school during the fall term, Mr. John C. Coulter, formerly professor of biological sciences in the institution, was employed for two months as supervisor and teacher of botany and zoology.

THE ELEMENTARY TRAINING SCHOOL.

The enrollment in the eight grades of the elementary school for the fall term was 321, in the kindergarten 66. This shows a falling off of twenty-four from the preceding year. The kindergarten has a long waiting list, but in the other grades the attendance is not so large as is desired.

Miss Frances Foote, for the past three years training teacher of the third grade, received a call in July to serve as dean of women and teacher of English in the state normal school at Valley City, N. Dak., at a better salary than we have paid her here. We have secured as her successor Miss Idella R. Berry, for the past five years supervisor of training in the primary grades in the state normal school at Kirksville, Mo.

THE COUNTRY SCHOOL DEPARTMENT.

Mr. Edgar S. Packard, the new head of our country school department, has spent the entire fall term in visiting country schools. He has spent a week in each of eleven counties in Illinois. An entire day was spent in each school visited. His work has been of great service to the school survey, now in progress in our state, and also to the institution, for by visiting some of the best schools and some of the poorest schools in each county he has been able to see what may be done by competent teachers and also the waste and inefficiency that prevail so largely in our rural schools.

THE SUMMER SCHOOL.

The attendance in 1914 included 1,878 different students, a gain of 78 over the attendance of 1913. The staff of instructors numbered 37, four more than in 1913. Happily the work in the various departments was so distributed that in no case were classes seriously crowded. The attendance in the second summer term was 444, a gain of 98 over the preceding year. Our second summer term will continue to draw an increasing attendance from the city schools and from the counties to the north of us where the regular school year extends far into June.

It is recommended that the Committee on Teachers and Salaries be authorized to employ the usual quota of additional teachers in the summer of 1915, and that additional provision be made in the second summer term for the teaching of advanced courses.

THE MID-SPRING TERM.

The attendance at the mid-spring term, beginning April 26, last year, was 64. The probabilities are that if similar provision be made in the spring of 1915, at least 100 teachers will avail themselves of this opportunity to begin their summer work early in May.

It is therefore recommended that such provision be made, and that the Committee on Teachers and Salaries be authorized to employ not to exceed three additional instructors for this term.

THE FACULTY.

At your June meeting you authorized your Committee on Teachers and Salaries to fill all vacancies and to employ new teachers for the new positions, subject to the approval of the board. Under this authority the following teachers have been employed since your last meeting:

Mr. Edgar S. Packard of Berlin, Wis., has been appointed director of the country school department at a salary of \$2,000 per year.

Mr. Arthur R. Williams of Highland Park, Ill., has been appointed teacher of commercial branches at a salary of \$2,000 per year.

Miss Minerva Hall, supervisor of music in Decatur, Ill., has been appointed assistant in music at a salary of \$1,400 per year.

Mr. Harold Francis James of the Central High School, Birmingham, Ala., has been appointed director of the art department, at a salary of \$1,800 per year.

Miss Lydia Clark of Wellesley, Mass., has been appointed assistant in physical education for women at a salary of \$1,350 per year.

Miss Edna F. Coith of Greenleaf, Kans., has been appointed assistant in household science at a salary of \$1,000 per year.

Miss Idella R. Berry of Kirksville, Mo., has been appointed training teacher in the third grade at a salary of \$1,400 per year.

Miss Constance Smith of Waterloo, Iowa, has been appointed assistant in the kindergarten at a salary of \$1,000 per year.

Miss Grace A. Owen, who was absent during the past year, studying in Columbia University, has returned to her work as teacher of reading.

Mr. Edwin B. Evans, teacher of public speaking, at the end of the first week of the fall term, resigned his position with us to accept the chair of dramatic reading in Drake University, Des Moines, Iowa. Mr. Chester Milton Sanford of the state normal school at Platteville, Wis., has been appointed teacher of public speaking at a salary of \$1,750 for the remainder of the school year.

Mr. H. H. Schroeder, professor of education, is now meeting, every week, for a period of 90 minutes, classes of teachers in Clinton, Pontiac, Dwight and Joliet. The plan provides that 30 meetings at each city shall be thus held during the school year, and the work thus taken shall count as one term credit towards graduation.

It is recommended that provision be made in the next school year for one man who may devote his entire time to extension work, as is done by Mr. E. E. Van Cleve at the Western Illinois State Normal School.

BUILDINGS AND GROUNDS.

The extensive repairs made last year have relieved us from extended expenditure in this field during the past six months. A new roof has been put upon the boiler house at a cost of about \$525. The system of walks to the north and east of the Thomas Metcalf Building has been completed.

It is recommended that the interior walls of the Training School and the third floor walls of the Main Building be painted in the summer of 1915, and that an appropriation of \$3,000 be requested from the Legislature for this purpose.

It is recommended, also, that a blower be installed for the ventilation of the Library Building.

The Jesse Fell Memorial Entrance, presented by the Woman's Improvement League of the Town of Normal, is now complete. The architect, Mr. O. C. Simonds, of Chicago, recommends that the planting of shrubbery be extended from this entrance northward along the east side of the grounds and westward along the north side for about 200 feet. He recommends, also, plantings about the east end of the Thomas Metcalf Building.

THE NEW HEATING PLANT.

The Forty-eighth General Assembly appropriated \$30,000 for the erection of a new heating plant. This plant is not imperatively needed for our present group of buildings, but as soon as a woman's building and other buildings are added, the present plant will not only be inadequate in capacity but badly located. Heating plants ought to be placed, when practicable, upon low ground, in order that there may be gravity return for the condensed steam.

In June, 1914, as requested by you, Mr. E. Volk, a heating engineer in the employ of the State Architect, was sent by this official to inspect our

grounds and make recommendations in regard to the location of the heating plant and future buildings.

Mr. Volk recommends that the new power house should be down in the southeast corner of the campus, so located that a spur can be taken from the city street car tracks for coal supply. This site is some 30 feet lower than the grade line of our main building.

He recommends that a tunnel with supply and return mains be built from the new heating plant to the present boiler house, and that the present distributing lines from the present boiler house shall remain in use. A branch taken from this main to the west side of the campus will supply a future woman's building, men's gymnasium, and science hall, which will be needed in the near future, if our institution continues to grow.

The cost of the new power plant with stack, tunnels, boilers, of the water tube type, water heater, piping, and auxiliary apparatus, all properly valved, he estimates at \$38,362.

It is requested that the board determine whether the heating plant shall be begun and the \$30,000 expended within the next nine months. Any balance not expended before October 1, 1915, will lapse into the State treasury.

It will be necessary to secure an additional appropriation of \$10,000 to complete this heating plant according to the plans of the State Architect. He recommends that the building be begun and the construction carried as far as may be with the present appropriation.

STUDENT ACTIVITIES.

A characteristic feature of life in the modern college is the multiplicity of student activities. Thus in this institution at the present time we have: Four literary societies, two Christian organizations, an oratorical association that carries on contests in declamation, oratory and two interstate debates; a lecture association, a weekly newspaper, an alumni quarterly, a senior class annual, a choral club, four glee clubs, a brass band, an orchestra, a dramatic club, a nature study club, a country life club, a science club, a students' dancing club, a tennis association, besides an athletic association that puts in the field two football teams, two basketball teams, a baseball team, besides providing track athletics.

In all educational institutions, except the very large ones, the financing of all these enterprises is a serious matter and the practice is becoming general of requiring from the students an annual fee sufficient in amount to support all these student enterprises. In this institution some of the activities are limited in the number of persons interested, others include almost all the students and are of such general educational value that it is the desire of the faculty that practically all of the students shall participate in them. We find that if a student buys a ticket to our lecture course, takes *The Vidette*, buys a term ticket for football, basketball and baseball, attends the annual contests of the literary societies, the interstate debates, the oratorical and declamatory contests, and the musical concerts he will pay an aggregate of \$6.50. If just half this sum is paid by every student, the various activities can be satisfactorily financed with the additional income from the faculty and others.

The faculty therefore recommends that an incidental fee, not to exceed \$1.25 per term, be required of each student, to be paid at the same time as is the registration fee. The incidental fees are to constitute a fund to be apportioned among the various student activities by a committee of faculty and students.

THE FARM.

The assemblage of farm buildings, approved by you, is now nearly complete. Some work is still to be done upon the hog house and machinery shed, and trees and shrubbery are yet to be planted. The cost of buildings

and other betterments for the year ending December 10, 1914, including buildings under way, is as follows:

House	\$7,502 32	
Barn and silos.....	7,480 00	
Dairy house and equipment.....	1,838 24	
Poultry house.....	517 00	
Hog house.....	1,125 00	
Machine shed.....	710 00	
Farm machinery.....	960 45	
Fencing, grading, walks, etc.....	1,008 14	
		\$21,141 65

Live stock and crop costs to December 10, 1914, are shown below:

Horses	\$1,630 55	
Cattle	3,089 34	
Swine	84 55	
Poultry	15 00	
		\$4,819 44
Feed	\$ 929 07	
Labor	1,382 51	
Seed	145 72	
Miscellaneous	229 81	
		\$2,687 11

A careful inventory of live stock, unsold crops, and new crops in the ground totals \$7,506.55. The net gain for the past year is \$1,344.91.

A very careful system of farm accounting is employed by which gains and losses on every kind of crop and live stock are accurately exhibited.

Farm crops sold during the past twelve weeks have yielded \$1,109.32. The greater part of this is from the sales of milk. We are now supplying 160 families on a milk route, at a total cost, for feed and labor, of \$12 per day. The value of the milk distributed averages a little more than \$14 per day.

THE VISIT OF THE STATE FIRE MARSHAL.

On May 14, 1914, the State Fire Marshal and a deputy visited the institution and made a thorough investigation of the various buildings. A copy of the report has been laid before your Committee on Buildings and Grounds. He made the following recommendations:

1. A new roof on the boiler house.
2. A hose and ladder supply for outside use and a fire station outside.
3. A fire-fighting brigade among the employees.
4. New ceilings in the basement of the Main Building, preferably of metal.
5. Two fire escapes on the Main Building, to conform to the fire escape law.
6. Four chemical fire extinguishers for each floor and one on each stairway.
7. Repair of electrical wiring, according to National Underwriter's rulings.
8. Hose reel and extinguishers for attic of Main Building.
9. Fire doors on shutters on openings leading to bridges at each end of the Main Building.
10. Fire-proof room for engine and oils in the basement engine room, or removal of oil tanks from building.
11. Switch and fuse box removed from attic to basement and installed according to Underwriter's Rules.
12. Two hose connections on each floor and in attic of Thomas Metcalf Building, and also of Manual Arts Building.
13. Two fire extinguishers for each floor of both buildings.
14. Four additional extinguishers for auditorium and four for the stage.
15. Two extra extinguishers for chemist's room.
16. Coaloil tanks to be removed from fan room.
17. Emergency exits for auditorium and balcony.
18. Fire doors on opening leading to bridge.
19. Two hose connections for each floor of the Gymnasium Building.
20. Four chemical extinguishers on each floor and two additional in gymnasium room.

21. Fire escapes for third floor of buildings used for school or sleeping purposes.

22. All refuse, paper and empty boxes removed from the various buildings.

23. Metal barrels for oil mops, rags and for refuse.

Of this list Recommendation No. 1 has been complied with, No. 22 has been partially complied with, also No. 23.

It is requested that the Board of Education pass upon these recommendations. There are no funds available for the changes recommended without special appropriation from the Legislature.

LIBRARY REPORT.

Circulation.

	Volumes.	Pictures.	Stereo-graphs.	Slides.	Ex-hibits.
First summer term.....	4,302	445	119	45	47
Second summer term.....	2,015	76	...	63	2
Fall term	9,551	1,068	285	658	25
	15,868	1,589	404	766	74

The use in the reading room of books, stereographs and exhibits is much more extensive than their circulation away from the building, but no statistics of this work are kept.

Cataloging.

Number of cards made, 1,342 for 354 titles.

Additions to Library.

By purchase.	Vols.	By purchase.	Vols.
Agriculture	5	Pedagogy and psychology.....	55
Art	38	Physical culture	21
Biography	30	Physiology and hygiene.....	24
Commerce and communication.....	3	Public speaking	1
Domestic art	2	Sociology	58
Domestic science	33	War	7
General reference	12	Total by purchase.....	819
Geography and travel.....	119	By binding	235
Government	56	Public documents U. S. and Illinois.....	49
History	214	Gifts and books from training school.....	62
Kindergarten	16	Total volumes	1,165
Latin	4	Pamphlets	152
Library economy	2	Total additions	1,317
Literature	105		
Mathematics	12		
Music	2		

LIBRARY COURSE.

Nearly all the entering students took the course in the fall term.

Number completing the course..... 279
 Number substituting equivalent course from another institution..... 9

The students assembled in eight classes. This required very large classes, but their good will toward the course is much greater if they are required to take it at once.

The work was facilitated by mimeographed notes for each lesson. It will be a still greater improvement to have the instruction printed in pamphlet form.

THE LEGISLATURE.

Provision was made by the Forty-eighth General Assembly for a Legislative Reference Bureau to which is referred all appropriation bills for the various State institutions. On September 1, we were requested to prepare estimates for the two years beginning July 1, 1915. A budget of proposed expenditures was submitted and copies sent to each member of the Board of Education. The estimates include:

\$ 6,500 for four additional teachers.
 480 for an additional clerk.

\$ 5,375	for increases in salaries.
1,324	to increases of expenses of maintenance.
150,000	for a woman's building.
3,000	for farm drainage and horse barn.
3,000	for painting interior walls.
500	for blower for ventilation of library.
10,000	additional for the heating plant.
5,000	for a text-book library.

This is in addition to the \$136,493.56 per annum appropriated for ordinary expenses two years ago. We should add to this \$1,000 for an assistant in physical training for women and any additional provision for fire protection that you may see fit to make.

The Forty-eighth General Assembly also appointed an Efficiency and Economy Commission to report to the Legislature plans for promoting efficiency and economy in the government of Illinois. The presidents of the normal schools were invited to appear before the commission. The commission is considering a recommendation that all the state normal schools be placed under the control of a single unpaid board, that there be a state board of education in which the normal schools be represented by one member, and that the expenses of the various training schools shall be borne in part by the local communities whose children are educated in these institutions.

The commission may recommend also that all funds received by the normal schools from tuition, term fees, from dormitories, farms, school lunches, etc., shall be paid into the State treasury. It is clear to me that this provision will create serious inconvenience in the management of farms and dormitories, and that it can serve no good purpose not already fully met.

ESTIMATES OF RECEIPTS AND EXPENDITURES UNTIL JUNE 30.

Balance State treasury ordinary expense fund.....	\$78,424 06
Balance with F. D. Marquis, treasurer.....	6,823 24
Balance in Contingent and Domestic Art Funds.....	1,442 17
Winter term fees, estimated.....	2,700 00
Spring term fees, estimated.....	2,300 00
Total	\$91,689 47

PROBABLE EXPENDITURES.

Salaries until June 30.....	73,912 00
Electric current.....	1,182 00
Printing and postage.....	1,680 00
Supplies.....	1,373 00
Grounds, walks, drives, shrubbery.....	800 00
Brickwork in boiler house.....	300 00
Water.....	250 00
Fuel.....	3,457 00
Farm buildings.....	2,500 00
Repairs, cases and furniture.....	750 00
Boiler insurance.....	100 00
Telephone.....	90 00
Board of Education.....	400 00
Contingent.....	2,000 00
Library.....	1,400 00
Household arts.....	500 00
Total	90,694 00

FINANCIAL REPORT.

The following bills have been certified to the Auditor for payment since my last report:

From Ordinary Expense Fund.

Johnson Transfer and Fuel Co., teams and wagons for grading.....	\$ 52 25
James B. Dibelka, services as State Architect.....	498 85
A. B. Dick Co., mimeograph supplies.....	20 20
Illinois State Reformatory, binding 112 volumes.....	80 00
Davis-Ewing Concrete Co., concrete work on grounds.....	1,023 56
Silver Burdett & Co., song books.....	57 60
Western Electrical Instrument Co., ammeter.....	24 46
Bloomington and Normal Railway and Light Co., current for May.....	164 53
C. W. Klemm, towels, rugs and supplies.....	33 45
J. S. Courtright, P. M., envelopes, stamps, box rent.....	69 72

From Ordinary Expense Fund—Continued.

O. B. Dawson, horse hire on campus.....	\$ 33 50
Lincoln Mining Co., 52½ tons coal.....	107 57
The Keiser Van Leer Co., repairs steam plant.....	28 25
M. H. Foundry and Manufacturing Co., drinking fountains.....	24 99
Pantagraph Printing and Stationery Co., stationery.....	43 93
Pantagraph Printing and Stationery Co., diplomas and programs.....	137 35
Michigan Desk Co., library furniture.....	362 11
Central Union Telephone Co., service April, May, June.....	12 45
A. C. McClurg & Co., books for library.....	243 04
Illinois State Reformatory, printing.....	132 45
Rand McNally & Co., maps.....	173 00
Globe-Wernicke Co., filing cases.....	74 00
George J. Smith, filing case.....	10 00
W. B. Read & Co., Manila pattern paper.....	21 83
The Cudahy Packing Co., soap polish.....	12 00
June pay roll, officers and teachers.....	7,269 88
June pay roll, employees.....	1,198 61
June pay roll, summer term teachers.....	2,719 96
David Felmley, president, student labor account.....	227 40
Vaughan's Seed Store, blue grass seed.....	11 10
Chester Young, labor on grounds.....	6 89
Belches & Loomis Hardware Co., tools for manual training.....	42 36
A. C. McClurg & Co., books.....	252 08
Bloomington and Normal Railway and Light Co., repair on motors.....	45 30
Baker Paper Co., paper towels.....	35 00
D. P. Warner, painting in library basement.....	83 35
Illinois State Reformatory, annual catalogues.....	498 50
Fred Erdman, tuning pianos.....	30 00
Regular July pay roll, officers and teachers.....	7,446 35
Extra pay roll, first summer term.....	2,090 04
Town of Normal, water and light.....	54 15
Thomas Billings, labor on grounds.....	91 98
July pay roll, employees.....	1,272 14
Bloomington and Normal Railway and Light Co., current June, repairs.....	90 15
Beckley-Cardy Co., artificial blackboard.....	95 71
Bausch & Lomb Optical Co., apparatus.....	32 80
Bloomington Awning Co., five awnings.....	22 50
C. A. Burner, stationery.....	28 00
W. B. Read & Co., dictionaries and stationery.....	33 90
Union Gas and Electric Co., gas fitting.....	9 79
Maire Paint Co., roof paint.....	14 56
Johnson Transfer and Fuel Co., team and wagon grading.....	9 50
T. E. Davis, electrical repairs.....	22 98
A. C. McClurg & Co., books for library.....	141 02
Nesenger & Co., new roof on boiler house.....	499 47
Jahn & Ollier Engraving Co., half tones for quarterly.....	21 06
Sparta Manufacturing Co., water still.....	10 00
W. D. Alexander, gravel for playground.....	82 00
A. C. McClurg & Co., books for library.....	80 09
Leedy Manufacturing Co., orchestral instruments.....	40 50
A. B. Dick Co., mimeograph supplies.....	18 85
A. T. Thompson & Co., reflectoscope.....	248 00
Nesenger & Co., hardware and supplies.....	21 83
Lyon Metallic Manufacturing Co., 56 lockers.....	192 86
Keiser Van Leer Co., repairs on steam plant.....	38 90
Colburn-Birks & Co., scientific alcohol.....	33 67
November pay roll, officers and teachers.....	8,619 75
November pay roll, employees.....	1,392 33
Illinois State Reformatory, printing and book binding.....	310 15
The Holder Hardware Co., hardware.....	28 15
Bloomington and Normal Railway and Light Co., electric current.....	209 60
Ross-Johnston Co., plumbing repairs.....	23 90
Pantagraph Printing and Stationery Co., stationery for office.....	21 72
A. C. McClurg & Co., books for library.....	78 85

From Special Appropriations.

Thomas Billings, cash paid laborers.....	235 84
R. M. Huffington, building partitions (Commercial Department).....	268 80
David P. Warner, painting walls (Commercial Department).....	190 00
Royal Typewriter Co., five typewriters (Commercial Department).....	250 00
Underwood Typewriter Co., five typewriters (Commercial Department).....	250 00
Underwood Typewriter Co., stands (Commercial Department).....	35 00
Keiser Van Leer Co., shafting in barn.....	59 05
Thatcher Manufacturing Co., milk bottles.....	84 87
Irwin A. Madden, 18 cows.....	1,855 00
Freight on cows, I. C. R. R.....	24 34
Eastern Moline Plow Co., milk wagon.....	155 00
Standard Cap and Seal Co., bottle capper.....	45 00
J. S. Lantz, grading and walks.....	6 82
Bausch & Lomb Optical Co., projection apparatus.....	379 10
W. D. Alexander & Co., balance on silos and extras.....	207 90

From Special Appropriations—Continued.

T. E. Davis, electric wiring in barn and dairy house.....	\$ 96 43
Bausch & Lomb Optical Co., chemical apparatus.....	9 40
O. W. Craig, laying tile.....	61 20
R. M. Huffington, payment on barn contract.....	1,955 00
R. M. Huffington, screens for farm house.....	100 00
London Machinery Co., hay tools.....	68 38
Ross-Johnston Co., plumbing in agricultural laboratory.....	285 40
Illinois State Penitentiary, tables and chairs.....	45 01
James Manufacturing Co., barn fixtures.....	8 47
Martens Leary Co., mower and farm tools.....	53 00
A. T. Fagerburg, window shades.....	36 15
Stover Manufacturing Co., ensilage cutter and alfalfa cutter.....	144 90
W. D. Alexander & Co., payment on silos.....	500 00
F. A. Huffington & Co.....	281 00
Martens Leary Co., cultivator.....	4 50
T. E. Davis, electric motor.....	219 00
R. M. Huffington, final payment on barn.....	1,612 82
Nesenger & Co., metal work on farm buildings.....	37 91
T. E. Davis, farm house electric fixtures.....	39 89
E. H. Sheldon & Co., manual training benches.....	96 90
Michigan Desk Co., desks for accounting.....	302 90
Fred J. Karlen, Holstein cattle (3) thoroughbreds.....	1,210 00
The Creamery Package Manufacturing Co., dairy equipment.....	167 60
D. P. Warner, painting and repairs.....	72 00
R. M. Huffington, repairing sash.....	12 47
Holder Hardware Co., hardware for repairs.....	20 10
A. Flanagan Co., supplementary readers.....	8 67
Scott Foresman & Co., supplementary readers.....	6 15
Little Brown & Co., supplementary readers.....	7 68
Houghton Mifflin Co., supplementary readers.....	18 22
Beckley-Cardy Co., crayon.....	8 90
Henry Neil Chemical Co., rubber corks.....	8 10
Zona McDowell, express charges paid.....	37 32
Illinois State Reformatory, printed envelopes.....	41 00
A. T. Fagerburg, window shades for dark room.....	15 91
McKnight & McKnight, periodicals for library.....	126 70
Extra pay roll, second summer term.....	3,250 00
Regular August pay roll, teachers and officers.....	7,009 40
August pay roll, employees.....	1,096 53
Wright & Ditson, athletic goods.....	33 47
J. S. Courtright, stamps and stamped envelopes.....	71 32
John A. Strong, balance on salary.....	25 00
Central Scientific Co., chemical supplies.....	458 23
Frank Holton & Co., band instruments.....	500 00
Illinois State Penitentiary, 94 chairs.....	111 28
Bloomington and Normal Railway and Light Co., current for July.....	63 15
Pantagraph Printing and Stationery Co., stationery.....	35 80
Bloomington and Normal Railway and Light Co., current for August.....	66 05
Rand McNally & Co., geographical readers.....	14 73
The Chemical Rubber Co., rubber tubing.....	18 50
Eugene Dietzgen Co., drawing instruments.....	68 00
Orr & Lockett Hardware Co., tools.....	46 56
Marshal Field & Co., domestic science equipment.....	38 25
Dodd, Mead & Co., International Encyclopedia.....	80 75
A. C. Newell, material for petty repairs.....	107 92
A. C. McClurg & Co., books for library.....	33 63
E. W. A. Rowles, school supplies.....	40 30
Marshall-Jackson & Co., letter file and copy holders.....	32 30
Holder Hardware Co., paint and repairs.....	25 75
The Prang Co., drawing papers.....	35 74
A. C. McClurg & Co., books for library.....	54 54
The Adder Machine Co., Wales adding machine.....	180 75
The Union Cordage and Paper Co., toilet paper.....	21 50
Garden City Educational Co., school supplies.....	18 25
September pay roll, officers and teachers.....	8,520 43
September pay roll, employees.....	1,361 03
Thomas Charles Co., school supplies.....	51 60
Paxton Typewriter Exchange, office supplies.....	33 35
E. H. Sargent & Co., bacteriological apparatus.....	142 89
Henry F. Michell Co., bulbs.....	24 73
Higgins-Jung-Kleinau Co., repairs.....	19 94
Chrisman Publishing Co., touch typewriting devices.....	14 00
Town of Normal, arc light.....	12 50
Illinois State Reformatory, printed stationery.....	36 50
R. M. Huffington, repairs.....	62 43
Bloomington and Normal Railway and Light Co., current for September.....	81 51
Pantagraph Printing and Stationery Co., school and office supplies.....	34 46
J. S. Courtright, P. M., postage and box rent.....	41 03
October pay roll, officers and teachers.....	8,644 70
October pay roll, employees.....	1,318 57
Wright & Ditson, athletic goods.....	56 33

From Special Appropriations—Concluded.

E. W. A. Rowles, stationery and janitors' supplies.....	\$ 29 44
Kinloch-Bloomington Telephone Co., service October 1 to December 31, 1914.....	20 70
Bloomington and Normal Railway and Light Co., current October.....	174 48
Bausch & Lomb Optical Co., apparatus and supplies.....	112 02

The balances still in the hands of the State Treasurer are:

For ordinary expenses.....	\$78,424 08
For commercial department.....	6 20
For heating plant.....	30,000 00
For farm buildings and equipment.....	512 84
For equipping training school.....	10 30
	<hr/>
	\$108,953 90

Since your last meeting I have deposited with your treasurer.....	7,568 57
Orders have been drawn to the amount of.....	3,651 94
	<hr/>

Leaving in his hands.....	\$6,823 24
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The balances in my hands are:

Contingent fund.....	\$885 04
Library fund.....	366 04
Household science fund.....	300 59
Farm fund (deficit).....	109 50
Tuition, winter term.....	1,828 00
	<hr/>

3,270 17

Total cash assets of I. S. N. U., December 19, 1914.....	\$199,047 31
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The reports of my accounts with the Contingent Fund, Library Fund, Domestic Arts Fund, and Farm Fund have been submitted to your Auditing Committee.

Very respectfully,

DAVID FELMLEY.

Moved on motion of J. Stanley Brown that President Felmley's report be received and parts referred to appropriate committees. Carried.

Mr. F. D. Marquis, Treasurer of the Board, presented the following report, which was referred to the Committee on Auditing and Finance:

Mr. President and Members of the Board:

The statement rendered by your treasurer June 1, 1914, showed a balance on hand of \$2,911.21. The receipts since have been:

From tuition and term fees.....	\$7,157 50
From interest on daily balance.....	94 17
From B. & N. Ry. and Light Co. for grading and seeding.....	32 15
From petty sales, breakage, rent of "gym" suits and library fines..	280 15
	<hr/>
Total	\$7,563 97

The disbursement has been by 17 vouchers, totaling \$3,651.94, leaving a balance on hand at this time of \$6,823.24. The vouchers are returned to you herewith, with a statement in detail.

Respectfully submitted,

F. D. MARQUIS, *Treasurer.*

F. D. MARQUIS, TREASURER, IN ACCOUNT WITH THE BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

Dr.

1914.		
June 1	To balance	\$2,911 21
June 23	To David Felmley, term fees and tuition.....	\$2,271 00
July 7	To People's Bank, interest for June.....	5 42
July 15	To David Felmley, petty sales, breakage and rent of "gym" suits.....	108 15
Aug. 14	To David Felmley, term fees and tuition.....	1,673 00
Aug. 17	To People's Bank, interest for July.....	8 49
Aug. 21	To David Felmley, Normal Bank, interest.....	22 65
Aug. 21	To David Felmley, Bloomington and Normal Railway and Light Co., for seeding and grading.....	32 15
Sept. 1	To People's Bank, interest for August.....	8 60
Sept. 10	To David Felmley, fees and tuition.....	472 50
Oct. 1	To People's Bank, interest for September.....	8 44
Nov. 5	To People's Bank, interest for October.....	8 27

TREASURER'S REPORT—Concluded.

Dr.—Concluded.

Dec. 1	To People's Bank, interest for November.....	\$ 6 25	
Dec. 12	To David Felmley, fees and tuition.....	2,736 00	
Dec. 12	To David Felmley, Normal Bank, interest.....	26 05	
Dec. 12	To David Felmley, petty sales and library fines.....	172 00	
			\$7,563.97
	Total.....		\$10,475 18
Dec. 14	To balance.....		\$6,823 24

Cr. by Vouchers.

No.			
4371	J. J. Amsler.....	\$ 15 85	
72	Henry Hoff.....	15 00	
73	Charles L. Capen.....	25 00	
74	Adrian M. Doolin.....	11 00	
75	W. P. Wall.....	16 25	
76	F. B. Stitt.....	4 00	
77	J. Stanley Brown.....	9 40	
78	F. G. Blair.....	6 40	
79	A. R. Smith.....	15 65	
81	J. L. Brummerstedt.....	10 84	
82	Silas Echols.....	12 00	
83	Henry Oakes.....	12 00	
84	A. E. Hanter.....	17 00	
85	David Felmley, contingent fund.....	1,000 00	
86	David Felmley, farm fund.....	1,000 00	
87	R. M. Huffington.....	1,400 00	
88	Elson Art Publishing Co.....	81 55	
			\$ 3,651 94
	Balance.....		\$ 6,823 24
	17 vouchers returned.		\$ 0,475 18

President Felmley presented the four following reports: (1) Account with the contingent fund; (2) account with the library fund; (3) account with the household science fund; (4) account with the Normal University farm fund, which were received and, on motion, referred to the Committee on Auditing and Finance.

ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE CONTINGENT FUND.

RECEIPTS.

1914.		
June 4	Balance on hand.....	\$1,428 95
Aug. 15	Contingent order deposited.....	1,000 00

\$2,428 95

EXPENDITURES.

Vouchers.		
1	John L. Jackson, D.D., address to young people.....	\$25 00
2	Linn & Rockwell, adhesive gum, etc.....	18 00
3	Margaret E. Lee, supplies for kindergarten.....	17 10
4	F. Bailey, playing piano in gymnasium.....	10 20
5	Vica McIntyre, playing piano in gymnasium.....	7 88
6	Beulah Pierce, playing piano in gymnasium.....	21 30
7	Lana Hiles, clerical work in gymnasium.....	4 50
8	Ashton's orchestra, music for reception.....	12 50
9	Standard Oil Co., 50 gallons perfection oil.....	3 75
10	Louis Hildebrandt, supplies for departments.....	11 10
11	Central Printing Co., country life programs.....	5 50
12	McKnight & McKnight, supplies for training school.....	6 25
13	E. B. Evans, expenses trips to Cedar Falls and Macomb.....	25 99
14	Garden City Educational Co., supplies industrial arts.....	5 00
15	M. Kenney, playing piano in gymnasium.....	5 60
16	Irene Haker, office work one day.....	1 50
17	I. C. R. R., freight on farm goods.....	2 03
18	Western Union Telegraph Co., telegrams.....	3 50
19	C. E. Stewart, rent on Victrola 2 months.....	9 00
20	Edward Orton, Jr., pyrometric cones.....	1 00
21	H. Stoelting, psychological supplies.....	4 84
22	E. Davenport, expenses trip to Normal.....	2 38
23	Bloomington & Normal Ry. & Light Co., balance on May current.....	2 00
24	Ashton's Orchestra, music for gymnasium.....	30 00
25	Central Scientific Co., supplies for psychol. department.....	4 85
26	Pantagraph Print. & Sta. Co., Stationery & Co.....	12 55
27	Johnson Transfer Co., use of wagon.....	65

CONTINGENT FUND—Continued.

EXPENDITURES—Continued.

28	Phoenix Nursery, flowers.....	\$ 5 00
29	G. Schirmer, music.....	4 76
30	John Church Co., music.....	14 05
31	Gamble Hinged Co., music.....	1 97
32	R. M. Huffington, balance library shelving.....	10 94
33	Nesenger & Co., hardware for departments.....	19 65
34	Merden Laws, labor on grounds.....	15 75
35	Chester Young, labor on grounds.....	8 86
36	A. A. Spuhng, perch, frogs, crayfish.....	6 17
37	A. E. Winship, two lectures.....	50 00
38	M. H. Stuart, treasurer, dues N. C. A. C. & S. S.....	3 00
39	The Index, advertising and 6 indexes.....	27 50
40	H. Richards, freight and drayage.....	57 21
41	G. W. Thomas, repair work.....	3 35
42	Thomas Charles, supplies for industrial arts.....	4 79
43	T. E. Davis, electrical supplies.....	3 90
44	Keck Brothers, 1 small table.....	4 00
45	Kinloch Telephone Co., service July-September and tolls.....	23 10
46	E. J. Metcalf, supplies, cement, etc.....	21 57
47	J. L. McBrien, three lectures.....	25 00
48	Lillian Sibert, playing piano in gymnasium.....	4 67
49	Eura Hood, playing piano in gymnasium.....	8 80
50	Lillis Albrant, playing piano in gymnasium.....	6 38
51	M. Brand, playing for writing classes.....	11 60
52	J. S. Courtright, P. M., postage and stamps.....	13 12
53	Bausch & Lomb Optical Co., damaged case used by Miss Carney.....	7 00
54	B. & N. Ry. & Light Co., labor and materials on campus.....	4 29
55	B. F. Drakenfeld, supplies for handwork department.....	8 74
56	B. R. Burke, Jr., paint and brushes.....	1 25
57	Standard Oil Co., 2 bbl. oil.....	8 25
58	Ashton's Orchestra, three men at \$2.00.....	6 00
59	B. R. Burke, staining windows.....	3 85
60	Guy Carlton, lamp.....	3 88
61	Am. Foundry & Furance Co., 1 casting.....	75
62	William E. Mayo, 60 hours' service in psychological laboratory.....	30 00
63	J. F. Riggs Co., class records, etc.....	12 75
64	Pantagraph Printing & Stationery Co., supplies department.....	1 73
65	The China Store, rent of 5 dozen chairs.....	17 00
66	Robert Walter, expenses trip to Decatur.....	2 00
67	T. E. Strong, straps for gymnasium.....	1 50
68	Nesenger & Co., supplies for departments.....	15 60
69	H. A. Peterson, supplies psychology department.....	1 50
70	E. W. A. Rowles, tape and cord for blinds.....	6 43
71	Public School Publishing Co., 10 rimes.....	2 90
72	Narragansett Machine Co., locker keys for gymnasium.....	8 88
73	W. A. Schnebley, two batteries.....	50
74	R. M. Huffington, floor paint and brush.....	9 30
75	Thomas K. Lewis Co., 1 rubber disk for industrial arts.....	1 72
76	W. B. Read & Co., 3 dictionaries and paper.....	30 48
77	E. J. Metcalf, supplies.....	13 25
78	Antonio Cirino, exp. charge on exhibit.....	1 06
79	Lyon & Healy, 12 music stands.....	9 18
80	H. M. Gallagher, repairs.....	5 75
81	Central Scientific Co., dynamo and brushes.....	2 80
82	Standard Oil Co., 1 bbl. oil.....	8 09
83	Samson Electric Co., 1 microphone.....	9 00
84	Edgar S. Packard, expenses September.....	21 03
85	C. & A. Railroad, freight.....	1 53
86	Lyon & Healy, music.....	3 70
87	Sharp & Smith, gymnasium apparatus and supplies.....	1 22
88	P. K. Benjamin, assist. plumbing.....	1 00
89	Orr & Lockett Hardware Co., copper for handwork.....	3 47
90	School Arts Publishing Co., cards and charts.....	2 45
91	J. S. Lantz, sand for playground.....	10 05
92	Justis Roe & Sons, steel tape.....	2 47
93	J. S. Taft & Co., pottery.....	10 87
94	Marshall Field, supplies.....	6 17
95	R. M. Huffington, payment on sash repair.....	6 09
96	W. B. Read & Co., waste baskets and paper.....	12 90
97	Burr-Vaek Co., supplies for commercial department.....	4 72
98	Nesenger & Co., repair work.....	5 28
99	F. J. Ward, supplies for departments.....	24 45
100	Garlock Packing Co., gaskets.....	5 27
101	Central Union Telephone Co., rent and tolls.....	16 60
102	H. Richards, freight July 1 to Oct. 9, 1914.....	84 48
103	E. S. Packard, expenses four weeks.....	47 21
104	Whitehall Sewer Pipe Co., 1 keg clay.....	2 55
105	Louis Hildebrandt, medicine supplies.....	1 45
106	H. M. Gallagher, blacksmith repairs.....	4 25
107	W. B. Read & Co., paper.....	5 70
108	McKnight, supplies for training school and office.....	27 19

CONTINGENT FUND—Concluded.

EXPENDITURES—Concluded.

109	Capital Supply Co., books for training school.....	\$ 1 72
110	C. H. Congdon, music readers.....	4 00
111	Bausch & Lomb, payment on flasks.....	7 30
112	A. Planagan & Co., supplies for third grade.....	5 94
113	E. H. Sargent & Co., supplies.....	1 35
114	E. J. Metcalf, supplies.....	11 85
115	A. Livingston & Son, Monk's cloth.....	8 00
116	Joseph Baylor, sharpening mowers.....	1 50
117	Macy & Macy, negatives and prints.....	10 00
118	Thomas Charles Co., kindergarten supplies.....	3 01
119	A. A. Sphung, crayfish.....	6 30
120	Edwin Burtis, cheese cloth purchase.....	22 94
121	Hilgreen Lane & Co., repairing organ.....	48 00
122	E. S. Packard, expenses three weeks.....	36 97
123	Johnson Service Co., thermostat fixtures.....	1 18
124	Standard Oil Co., 1 bbl. perfection.....	4 90
125	Silver Burdett & Co., 40 beacon series.....	1 35
126	W. S. Harwood Co., lumber for M. T. department.....	2 63
127	University of Chicago, 6 bacterial cultures.....	2 10
128	G. W. Thomas, blacksmith repairs.....	5 40
129	W. B. Read & Co., drawing paper.....	5 70
130	Lyon & Healy, music and cello bow.....	21 28
131	Elmer E. Buzzee, water closet augur.....	5 00
132	Macmillan Co., 24 geographies for grades.....	14 40
133	John Church Co., band music.....	4 04
134	School Music, 8 staff liners.....	2 40
135	Elsa Schilling, clerical work in gymnasium.....	5 17
136	Thomas Charles, kindergarten supplies.....	7 65
137	C. B. Hamilton, dray wagon.....	2 50
139	E. J. Metcalf, glass and labor.....	6 50
140	E. S. Packard, expenses.....	25 30
141	H. A. Peterson, supplies purchase for psychological department.....	1 60
142	Wallace Dry Goods Store, supplies for physical training department.....	1 80
		<hr/>
	Balance on hand, December 15, 1914.....	\$1,438 90 990 05
		<hr/>
		\$2,448 95

An appropriation of \$2,000 is requested for the next six months.

DAVID FELMLEY.

ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE LIBRARY FUND.

RECEIPTS.

1914.		
June 4	Balance on hand.....	\$777 35

EXPENDITURES.

Vouchers.		
1	Comstock Publishing Co., Nat. Hist. of Farm.....	\$ 1 50
2	University of Chi. Press, Journal of Col. Alumnae.....	1 80
3	Max Grab Fashion Co., Chic Practique.....	9 60
4	Amer. Hist. Assn., 1 "Whig Party in the So.".....	1 00
5	Dodd Mead & Co., cloth year book 1913.....	4 05
6	Bruce Publishing Co., subs. Am. Sch. Bd. Journal.....	1 00
7	H. W. Wilson, cumulative book index.....	6 00
8	W. H. McKnight, 6 mo. Fantagraph.....	2 50
9	D. W. Springer, sec., dues N. E. Asso.....	2 00
10	Frances Crewes, service in library.....	12 71
11	Robert Grubb, service in library.....	5 00
12	Dudley & Gara, "Consular Treaty Rights".....	3 00
13	Dale Changnon, service in library.....	11 51
14	H. Porter, service in library.....	3 00
15	William Hemmer, service in library.....	37 95
16	Lester Schroen, service in library.....	4 95
17	Frances Pond, service in library.....	17 70
18	D. C. Ridgley, Journal of Geography.....	80
19	S. A. Curtis, "Standard Tests".....	1 65
20	R. R. Bowker Co., Am. Library Annual.....	4 26
21	Am. Peace Society, 11 copies Advocate.....	88
22	George Barrie & Sons, 1 "Rise of the New South".....	3 00
23	University of Chicago Press, year book 2.....	68
24	Library of Congress, cards.....	15 00
25	Miss. Valley Hist. Assn., dues 1915.....	2 00
26	Woodworth's Book Store, books.....	16 00
27	A. C. McClurg & Co., 1 book.....	74
28	William Hemmer, service in library.....	52 14
29	H. Porter, service in library.....	9 60

LIBRARY FUND—Concluded.

EXPENDITURES—Concluded.

30	Democratic Printing Co., cards and book support.....	\$11 00
31	Archives of Psych., 1 book.....	1 00
32	Library Bureau, repairs on perf. stamp.....	7 00
33	A. H. Clarke Co., 1 book.....	4 50
34	H. W. Wilson Co., 1 Reader's guide.....	4 00
35	L. A. Publ. Board, index to Gen. Literature.....	4 00
36	A. C. McClurg & Co., books.....	15 87
37	H. W. Wilson, Reader's Guide.....	6 60
38	G. Broes Van Dort Co., "The Broderies".....	6 50
39	Amer. Civic Ass'n, dues.....	5 00
40	The American Schoolmaster, subscription.....	1 50
41	American Historical Association, dues.....	3 00
42	Public School Publishing Co., School and Home Education.....	1 25
43	A. C. McClurg & Co., books.....	55 24
44	Harper & Bros., 2 years' subscription.....	6 00
45	Library of Congress, cards.....	20 00
46	Houghton Mifflin Co., book.....	1 25
47	Gaylord Bros., supplies for library.....	2 30
48	Democrat Printing Co., catalogue cards.....	3 72
49	D. Appleton & Co., books.....	8 95
50	Gaylord Bros., pamphlet binders.....	4 50
51	Ange. V. Milner, sundries for library.....	6 09
52	William Hemmer, service in library.....	46 00
53	Robert Grubb, service in library.....	52 73
54	Parker Holmes, service in library.....	23 67
	Balance on hand, December 15, 1914.....	\$513 69
		263 66
		\$777 35

An appropriation of \$1,400 is asked for the next six months.

DAVID FELMLEY.

ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE HOUSEHOLD SCIENCE FUND.

RECEIPTS.

1914.		
June 1	Balance on hand.....	\$ 396 52
June 2	Deposited dom. sci. receipts, fees.....	32 00
June 6	Deposited dom. sci. and handwork receipts.....	93 00
June 9	Deposited dom. sci. receipts.....	75 00
June 23	Deposited lunch, handwork, Snow sys., receipts.....	106 55
Aug. 29	Fees, receipts, handwork.....	104 13
Sept. 21	Snow sys., receipts, fees, handwork.....	322 00
Sept. 29	Lunch receipts deposited.....	163 00
Oct. 24	Lunches, receipts deposited.....	145 75
Nov. 6	Deposited lunches, receipts.....	148 00
Nov. 7	Systems, textile books.....	52 04
Nov. 17	Receipts.....	54 63
Dec. 1	Lunches.....	99 84
Dec. 10	Balance fall lunches.....	27 69
		\$1,820 15

EXPENDITURES.

Vouchers.		
1	Mabel Simpson, service in kitchen.....	\$ 2 35
2	Janet Cation, supplies for dom. art department.....	1 45
3	Manufacturing Ice and Cold Storage, ice book.....	16 00
4	Union Gas Co., gas, May.....	15 85
5	Model Laundry, lay laundry.....	11 82
6	L. J. Snow, 40 systems.....	120 00
7	Mrs. James Youngblood, laundering linen.....	1 14
8	F. J. Ward, groceries spring term.....	195 40
9	C. L. Schneider, meat spring term.....	40 48
10	Mrs. J. Youngblood, laundering linen.....	10 42
11	Union Gas Co., gas, June.....	15 85
12	Model Laundry Co., laundry, June.....	14 38
13	Janet Cation, supplies dom. art department.....	2 05
14	C. L. Schneider, meat first summer term.....	11 49
15	Nellie Phillips, Hemming towels.....	11 50
16	F. J. Ward, groceries first summer term.....	57 38
17	Union Gas Co., July gas.....	17 60
18	Model Laundry, July laundry.....	35 33
19	Model Laundry, August laundry.....	6 43
20	Union Gas & Electric Co., August gas.....	6 00
21	F. J. Ward, groceries second summer term.....	14 43
22	Union Gas & Electric Co., gas September.....	7 00

HOUSEHOLD SCIENCE FUND—Concluded.

EXPENDITURES—Concluded.

23	Model Laundry Co., laundry, September.....	\$ 3 76
24	C. W. Klemm, supplies for dom. art department.....	14 67
25	Sadie Grigsby, service for lunches.....	7 40
26	W. Canopy, service for lunches.....	3 22
27	Orr & Lockett, drills for handwork.....	1 59
28	Union Gas Co., gas October.....	17 65
29	McKnight, book cover, napkins, etc.....	14 78
30	Model Laundry Co., October laundry.....	25 86
31	W. B. Read & Co., paper for drafting.....	28 01
32	Union Gas Co., gas, November.....	17 80
33	G. H. Read & Bro., brushes and stencils.....	8 75
34	Miss Lyford, paid girls for service.....	6 39
35	Clara Riesner, service for lunches.....	5 75
36	Milk used in dom. science department.....	100 32
37	Belle Kreider, service for school lunch.....	16 00
38	Ella Dean, service for school lunch.....	10 00
39	Sadie Grigsby, service for school lunch.....	5 33
40	Stella Fort, service for school lunch.....	9 30
41	Gustina Fort, service for school lunch.....	11 20
42	John Bare, supplies purchase for dom. sci. department.....	5 01
43	Noah Braden, service for school lunch.....	9 00
44	Mrs. James Youngblood, laundering linen.....	8 55
45	Edwin Burtis, service for school lunch.....	3 00
46	F. J. Ward, groceries for fall term.....	395 63
47	C. L. Schneider, meat for fall term.....	122 19
48	Manufactured Ice Co., 2 coupon books.....	32 00
49	Ada Felton, service for school lunch.....	10 55
50	Williard Canopy, service for school lunch.....	2 00
51	S. W. Livingston, service for school lunch.....	9 40
		<hr/>
Balance on hand, December 15, 1914.....		\$1,519 50
		<hr/>
		300 59
		\$1,820 15

An appropriation of \$500 is requested for the next six months.

DAVID FELMLEY.

ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE FARM FUND.

RECEIPTS.

June 4	Balance on hand.....	\$ 150 75
June 23	Deposited for corn sold.....	209 65
Aug. 15	Farm order deposited.....	1,000 00
Sept. 16	Sale of milk.....	53 06
Oct. 2	Sale of milk.....	152 83
Oct. 7	North Bros., hay rebate.....	48 15
Oct. 7	Sale of milk, \$47.89; sale of calf, \$10.....	57 89
Oct. 17	Sale of milk.....	61 06
Oct. 20	Sale of milk.....	62 40
Oct. 27	Sale of milk.....	69 21
Nov. 3	Sale of milk.....	85 50
Nov. 10	Sale of milk.....	80 48
Nov. 17	Sale of milk.....	103 08
Nov. 24	Sale of milk.....	116 07
Dec. 1	Sale of milk.....	70 27
Dec. 9	Credited for milk used in domestic science.....	100 32
Dec. 8	Sale of milk.....	97 15
		<hr/>
		\$2,517 87

EXPENDITURES.

Vouchers.		\$ 6 00
1	O. W. Craig, laying tile on farm.....	18 40
2	L. Hildebrandt, supplies for farm.....	61 83
3	E. J. Met. alf, lumber and concrete.....	7 26
4	Nesenger & Co., hardware.....	7 58
5	H. Richards, freight and drayage.....	18 02
6	Fred H. Cox, 103 hours' labor on farm.....	7 20
7	Holder Hardware Co., 200 feet of rope.....	100 25
8	Humphrey Bros., oats, hay, corn.....	8 25
9	Town of Normal, water for quarter.....	7 91
10	I. C. Ry. Co., freight on farm tools.....	55 65
11	August Fissel & Son, feed.....	243 05
12	Nesenger & Co., fence posts, gates, etc.....	15 55
13	H. M. Gallagher, blacksmith work for farm.....	4 26
14	Margaret Brooks, barn rent.....	13 16
15	J. H. Riley, barn rent.....	73 75
16	E. P. Mohr, labor, man and horse.....	57 60
17	A. Little, labor on farm.....	20 00
18	O. D. Dawson, work on farm.....	

FARM FUND—Concluded.

EXPENDITURES—Concluded.

19	Humphrey Bros., oats and corn.....	\$ 24 55
20	Martens Leary Co., binder twine.....	10 00
21	Ethan Howe, labor on farm.....	79 40
22	Val Morgan, labor on farm.....	50 20
23	E. P. Mohr, labor, oats purchased.....	209 59
24	W. B. Read & Co., 1 journal.....	1 25
25	Nesenger & Co., hardware supplies.....	8 05
26	Earl Stevens, labor on farm.....	27 80
27	C. & A. R. R., freight on farm goods.....	5 48
28	Standard Cap & Seal Co., milk caps.....	47 00
29	Tablet & Ticket Co., tickets in rolls.....	10 00
30	P. J. Biddle, labor filling silo.....	20 50
31	John Armstrong, labor filling silo.....	4 00
32	Philip Bertram, labor filling silo.....	22 08
33	Lloyd Biddle, labor filling silo.....	24 00
34	George Campbell, labor filling silo.....	10 00
35	Fred Cox, labor filling silo.....	1 40
36	Ethan Howe, labor filling silo.....	4 00
37	Austin Huff, labor filling silo.....	11 70
38	Allan Little, labor on farm.....	22 40
39	Leslie Little, filling silo.....	9 00
40	Otto Luther, filling silo.....	3 00
41	James McGinnis, filling silo.....	11 20
42	Raymond Rainey, filling silo.....	3 00
43	Fred Rossow, filling silo.....	3 00
44	I. L. Smith, filling silo.....	7 50
45	Nathan Pipes, filling silo.....	4 00
46	W. L. Ward, filling silo.....	80
47	North Bros., alfalfa hay.....	418 11
48	I. C. Ry. Co., freight on alfalfa.....	127 00
49	The Bulletin, advertising dairy department.....	4 30
50	Guy H. Henry, 14 hours labor on farm.....	2 27
51	C. & A. Ry., freight.....	6 86
52	Edward Braun, dairy work.....	20 39
53	J. J. Bricker, filling silo.....	4 00
54	James B. Marsh, dairy work.....	20 65
55	Robert Smith, dairy work.....	16 10
56	C. W. Huffmaster, labor on farm.....	7 57
57	Humphrey Bros., oats, corn, bran.....	19 45
58	Funk Bros. Seed Store, alfalfa.....	32 40
59	T. E. Strong, collar pads and supplies.....	10 10
60	August Fissel & Son, hay and supplies.....	24 70
61	Nesenger & Co., supplies.....	22 48
62	Illinois Central Railroad Co., freight on wheat.....	1 26
63	Parker Holmes, filling silo.....	1 80
64	Austin Huff, cutting corn.....	10 30
65	George Campbell, cutting corn.....	10 30
66	I. L. Smith, cutting corn.....	11 70
67	Leslie Ball, cutting corn.....	1 10
68	Thomas Moran, cutting corn.....	2 70
69	Val Morgan, labor on farm.....	61 40
70	Leslie Little, unloading hay.....	2 00
71	Town of Normal, three months' water rent.....	12 90
72	L. Hildebrandt, cotton and supplies.....	25 26
73	Mrs. J. Youngblood, laundering overall suits.....	7 75
74	Robert Smith, dairy work and labor.....	25 72
75	James Marsh, dairy work.....	27 30
76	Edward Braun, dairy work.....	27 47
77	C. W. Huffmaster, dairy work.....	26 46
78	Val Morgan, labor, October.....	50 00
79	Herman Schneider, labor.....	1 75
80	August Fissel & Son, three bushels wheat.....	4 00
81	H. M. Gallagher, blacksmithing repairs.....	10 40
82	W. S. Griffith, 20 bushels wheat.....	27 00
83	Nesenger & Co., farm hardware supplies.....	2 45
84	W. D. Alexander, lumber.....	6 58
85	S. F. Hill & Son, meals for threshers.....	8 20
86	Robert Smith, dairy work.....	27 56
87	James Marsh, dairy work.....	25 90
88	C. W. Huffmaster, dairy work.....	25 20
89	Edward Braun, dairy work.....	25 11
90	Mrs. Youngblood, laundering overalls.....	8 00
91	J. J. Comp, license for dairy.....	3 00
92	H. M. Gallagher, repair work.....	8 25
93	George Agle & Sons, oil meal, etc.....	43 05
Deficit December 15, 1914.....		\$2,628 87
		111 00
		<u>\$2,517 87</u>

DAVID FELMLEY.

REPORT OF STANDING COMMITTEES.

COMMITTEE ON AUDITING AND FINANCE.

The Committee on Auditing and Finance presented the following five reports upon each of which, the roll being called and all members voting in the affirmative, the recommendations in each of them for the expenditure of money were adopted.

To the Board of Education of the State of Illinois:

(1) Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, President, in account with the Contingent Fund, with its 141 accompanying vouchers and showing balance of \$990.05, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved. It recommends that an appropriation of \$2,000 be made to this fund for the ensuing six months.

W. P. WALL,
J. L. BRUMMERSTEDT,
A. R. SMITH,

Committee on Auditing and Finance.

December 16, 1914.

To the Board of Education of the State of Illinois:

(2) Your Committee on Auditing and Finance to whom was referred the report of David Felmley, President, in account with the Library Fund, with its 54 accompanying vouchers, and showing balance of \$263.66, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved. It recommends an appropriation of \$1,400 to this fund for the ensuing six months.

W. P. WALL,
J. L. BRUMMERSTEDT,
A. R. SMITH,

Committee on Auditing and Finance.

December 16, 1914.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, President, in account with the Farm Fund, with its 93 accompanying vouchers, and showing deficit of \$111.00 begs leave to report that it has examined the same, finds it correct, and recommends that it be approved.

W. P. WALL,
J. L. BRUMMERSTEDT,
A. R. SMITH,

Committee on Auditing and Finance.

December 16, 1914.

To the Board of Education of the State of Illinois:

(3) Your Committee on Auditing and Finance to whom was referred the report of David Felmley, President, in account with the Household Science Fund, with its 51 accompanying vouchers, and showing balance of \$300.50, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved. It recommends an appropriation to this fund of \$500 for the ensuing six months.

W. P. WALL,
J. L. BRUMMERSTEDT,
A. R. SMITH,

Committee on Auditing and Finance.

December 16, 1914.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of F. D. Marquis, Treasurer, with its accompanying 17 vouchers, and showing balance of \$6,823.24, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved.

W. P. WALL,
J. L. BRUMMERSTEDT,
A. R. SMITH,

Committee on Auditing and Finance.

December 16, 1914.

COMMITTEE ON BUILDINGS AND GROUNDS.

Mr. Stitt moved the adoption of the following report, which was unanimously carried:

Your committee respectfully reports that since the last meeting of the board it has completed the furnishing of the Library Building, has fitted up quarters for the commercial department as directed by the board, and has completed the grading and walks around the Thomas Metcalf Building.

The Woman's Improvement League of Normal has constructed the Jesse Fell Memorial Gateway at the east entrance of the grounds, under the direction of O. C. Simonds, architect. The plan involves extensive planting of evergreens, shrubbery and vines in the immediate vicinity of the gateway, and a belt of native shrubbery along the east and north sides of the grounds.

Your committee recommends that it be authorized to make these plantings in conjunction with the Woman's Improvement League and to build the walks and the walls connecting with the station store that are necessary to the completion of the plan.

Your committee makes no recommendation with regard to the report of the State Fire Marshal.

FRANK B. STITT,
GEO. W. HUGHES,
J. J. AMSLER,

Committee on Buildings and Grounds.

December 16, 1914.

COMMITTEE ON TEACHERS AND SALARIES.

Mr. Brown moved the adoption of the following report, which was unanimously carried:

Your Committee on Teachers and Salaries respectfully submits the following report:

We recommend these appointments for the current year:

Arthur R. Williams, A. B., director of commercial department, at a salary of \$2,000.

Harold Francis James, director of the art department, at a salary of \$1,800.

Minerva C. Hall, assistant in music, at a salary of \$1,400.

Idella R. Berry, training teacher in the third grade, at a salary of \$1,400.

Constance Smith of Waterloo, Iowa, as assistant in the kindergarten, at a salary of \$1,000 for 36 weeks.

Chester Milton Sanford, A. B., professor of public speaking, at a salary of \$1,750 for the 30 weeks, beginning December 7, 1914.

Respectfully submitted,

J. STANLEY BROWN.

December 16, 1914.

COMMITTEE ON AGRICULTURE.

Mr. Hughes moved the adoption of the following report, which was unanimously carried:

Your committee respectfully reports that since the last meeting of the board the barn with two silos has been completed; the dairy house has been

built and equipped with refrigerator, sterilizing chamber, boiler, milk cooler, separator, testing and bottling apparatus; a poultry house has been erected; a hog house and machine shed are in process of construction in accordance with plans previously submitted to the board. The grounds have been graded, concrete sidewalks built, and a large stock of elm trees secured from the final sale of the Phoenix Nursery to be planted in the spring.

The crops of the year included 15 tons of hay, 1,500 bushels of oats, 50 tons of straw, 220 tons of silage cut from 22 acres, and 25 acres of corn in shock which will yield at least 1,000 bushels, a total value at current market prices of \$2,675. Seventeen acres have been sown to wheat and an equal area to alfalfa, all of which is in good condition.

On September 13, there arrived at the farm a herd of Holstein cattle, consisting of a registered bull and two registered cows from the herd of Fred Carden of Winslow, Ill., and 18 grade cows, mostly two-year-olds and three-year-olds. All these are shown by the tuberculin test to be free from tuberculosis. A milk route comprising 160 families, has been established on which certified 4 per cent milk and 25 per cent cream are distributed. The daily yield of milk is about 500 pounds, the net profit about \$2 per day. The appointments of the barn, the feeding and care of the cattle, the treatment of the milk are such as to make it truly a model sanitary dairy. Four young men, students of agriculture, live at the farm house and perform the greater part of the dairy work.

Four Percheron mares, two of them imported, 11 head of Duroc-Jersey hogs, and 71 barred Plymouth Rock chickens complete the live stock list.

We wish to commend the teacher of agriculture and the farm manager upon the excellent showing made, and the successful demonstration of profitable intensive farming now in progress.

We recommend that a horse barn be built large enough to accommodate eight horses and colts, and that the dairy barn be equipped for the full complement of 30 cows originally planned for.

We recommend also that a large tile be placed in the ditch running through the farm, so that the flood damages may be checked, and a strip of ground some two acres in extent may be reclaimed, and that the Legislature be requested to make appropriation for the same.

GEO. W. HUGHES,
HENRY HOFF,
C. W. MUNDELL.

REPORT OF SPECIAL COMMITTEES.

The Committee on Leave of Absence for Teachers made the following report, which was unanimously approved:

Upon the recommendation of the President of the Normal University, leave of absence on half pay for a year of study or travel may be granted to any teacher who has served seven consecutive years in the institution, on condition that the teacher bind himself to return to the institution and continue for three years in its service, or that, in case he shall not render the three years of subsequent service, he shall refund to the institution for each year of omitted service one-third of the salary received while in absence, the sum refunded to be due June 30 of each year for which service was omitted.

Upon recommendation of the President, leave of absence without pay may be granted to any employee of the institution for study, travel, or for other purposes for any period not to exceed one year.

Leave of absence for one week or less, due to illness of self or of a member of one's immediate family, may be granted to any teacher without loss of pay.

Similar leave of absence may, at the discretion of the President, be granted to any teacher to attend educational meetings, or to engage in institutes or other educational work. Absences for a longer period than one

week for illness or educational work may be with partial or complete loss of pay, at the discretion of the President.

F. G. BLAIR,
J. STANLEY BROWN,
DAVID FELMLEY.

December 16, 1914.

Mr. Brown moved that the report of the Committee on Dormitory for Women Students be received as a preliminary report, which was unanimously carried:

Your committee to which was referred an investigation of the plan of construction, organization and management of dormitories for women students respectfully submits the following report:

The State Normal School at Charleston, eight years ago was granted \$100,000 for the construction of a woman's building. Four years ago \$75,000 was granted to the Southern Normal University, and an equal sum to the Western Normal School for woman's dormitories. Two years ago the Legislature appropriated \$125,000 to the Northern Illinois State Normal School for a dormitory, and \$100,000 to this institution. The latter bill was vetoed by the Governor. The State University has received two appropriations, one of \$75,000 and another of \$125,000, for the erection and enlargement of its Woman's Building.

We recommend that the sum of \$150,000 be requested of the Legislature for the construction of a woman's dormitory, and that this board use every effort to secure the passage of this bill. Although this is the oldest normal school in the State and enrolls in the course of the year many more women students than any one of the other normal schools, many more in fact than the State University, yet this institution is the only one of the six mentioned, without a Woman's Building. Throughout the eastern and northern states, and to a considerable extent in the southern and Pacific states, buildings to house the women students are considered an essential part of the normal school plant. Such dormitories have been in operation in the east for many years, and have multiplied rapidly in other sections of the country within the last decade.

The purpose of the dormitory is not merely to serve as a home for a portion of the women students where they may obtain board and lodging of good quality at a lower price than is likely to be provided by private boarding houses, but it is to serve as a social center for the women students of the institution. Modern dormitories are always provided with large reception rooms, where social gatherings of the students may be held.

We recommend that the available rooms in our proposed dormitory be reserved for young students who are coming to Normal for the first time; that there be quartered in the dormitory, along with these, a small number of senior women, chosen by the dean of women, who are especially fitted by social experience, by helpful dispositions, and the spirit of comradeship, to render the most friendly aid to the younger girls in their relations to the normal school.

It is recommended that, while the dormitory itself will afford suitable rooms for from 100 to 120 students, the dining room and kitchen facilities should be ample to care for at least 200, and that the arrangement of the dining room and reception parlor shall be such that a banquet of 400 plates may be served within the building.

The building should be of fire proof construction or of semi-fire proof construction, provided with fire escapes. It should be three stories in height. It should be equipped with elevators, a steam laundry, an individual laundry which girls may use for their own work, cold storage rooms, and all the other equipment for the efficient, hygienic housing and victualing of the students.

It is recommended that rooms be provided for a few of the women teachers who may wish to reside in the building, they to share with the dean of women and the matron of the house in the oversight of the conduct of the students. The management should be in charge of a matron who will have complete oversight of the care of the rooms, of the kitchen and laun-

dry; it shall be her business to collect the funds due from the students and to make all purchases subject to the approval of the President of the University, and report all bills to him for payment. There should be a head cook with assistants, some of whom may be students. The waiting upon the tables in the dining room may properly be done by the young women students themselves, they taking turns in this function. It is to be hoped that a considerable body of young men students will board in the dining room.

The charges for board should be uniform, the charges for the rooms should be scaled according to the desirability of the rooms. It is probable that at present market prices the cost of board and room would vary from \$4.00 to \$4.50 per student. At any rate, it should be sufficient to pay all current bills for maintenance, including the maintenance of rugs, furniture, linen, bedding, and the repairs upon the building, the salary of the matron and the wages of all other employees.

It is expected that the sum of \$150,000 will be needed to build a dormitory of sufficient size to house a fourth of the students ordinarily attending the Normal University. This sum should not only pay for the erection and adequate furnishing of the dormitory, but all associated expenses for grading, the planting of shrubbery, the building of walks, the steam main's and heating plant, and the complete equipment of the dormitory itself.

J. STANLEY BROWN,

FRANK B. STITT.

December 16, 1914.

Presented as a preliminary report. Received as such.

MOTIONS AND RESOLUTIONS.

Mr. Brown moved that the Library and Contingent Funds be consolidated. This motion was amended by Judge Kimbrough to read: "The Library and Contingent Funds shall be consolidated and the appropriation heretofore made be carried with each of them to the consolidated fund." Amendment and motion carried.

Mr. Brown moved that the recommendation of the president in regard to the mid-spring term, that the Committee on Teachers and Salaries be authorized to employ not to exceed three additional teachers for this term, be concurred in. Carried.

Mr. Brown moved that provision be made in the next school year for one man who shall devote his entire time to extension work, as is done by Mr. E. E. Van Cleve in the Western Normal School.

Carried. (Eleven aye, Mr. Capen voting no.)

Mr. Brown moved that the Committee on Teachers and Salaries, in conjunction with the president of the university, be authorized to employ the supplementary teachers for the summer school.

Carried.

Mr. Brown moved that the recommendation of the president, regarding student activities, be concurred in, and that an incidental fee not to exceed \$1.25 per term be required of each student to be paid at the same time as the registration fee.

Carried.

President Felmley, who, in conjunction with the President of the board and the State Architect, had been instructed at the meeting of

December 17, 1913, to lay out a plan for the development of the buildings on the grounds of the Illinois State Normal University, including at least a heating plant and a woman's dormitory, reported that a representative of the State Architect's office had visited the institution in June, 1914, and that as a result of his visit and inspection of the grounds and possible sites for the buildings named in the instructions, he submitted a blue print of the grounds with proposed sites for the heating plant, dormitory, and a men's gymnasium. The blue prints were exhibited to the board, together with a letter from the State Architect recommending the particular sites shown.

Mr. Blair moved that the location and building of the new heating plant be referred to the Committee on Buildings and Grounds, with the addition of the President of the board, with power to act.

Carried.

Mr. Blair moved that \$1,000 be appropriated for the erection of a model of the Illinois State Normal University buildings and grounds, to be used at the Panama-Pacific Exposition and to be returned for further use of the Normal University.

Carried with 9 ayes, Messrs. Capen, Kimbrough and Oakes voting no.

Mr. Stitt moved that the board concur in the recommendation of the president of the university that the walls of the training school and of the third floor of the main building be painted, and that a blower be purchased for the ventilation of the Library building, in the summer of 1915.

Carried.

Mr. Kimbrough moved that the report of the Fire Marshal be approved and carried out as soon as the Legislature will appropriate money for the purpose.

Carried.

Mr. Kimbrough moved that the budget prepared by the president be approved by the board with the addition of an assistant in physical education and the needed appropriation for fire protection.

Carried.

It was moved that the purchase of a Victrola, pictures and casts for the art department, moving picture apparatus and slides for the department of education be approved.

Carried.

Mr. Echols moved the adjournment of the board.

Carried.

C. L. CAPEN, *President.*

F. G. BLAIR, *Secretary.*