PROCEEDINGS

OF THE

BOARD OF EDUCATION

OF THE

STATE OF ILLINOIS

AT A

REGULAR MEETING HELD AT NORMAL DECEMBER 7, 1898.

SPRINGFIELD, ILL.: Phillips Bros., State Printers. 1899.

BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

OFFICERS AND MEMBERS.

| | 1 |
|------------------------------|--------------------------------------|
| Hon. William H. Green, Cairo | President |
| 1101, 9086ph 11, Pleeman | <i>Ex-ometo</i> Member and Secretary |
| F. D. Marguis, Bloomington | Treasurer |
| Enoch A. Gastman | Decatur. |
| Chas. A. Capen | Bloomington |
| William R. Sandham | Wyoming |
| E. R. E. Kimbrough | Danville . |
| Matthew P. Brady | Chicago |
| Mrs. Ella F. Young | Chicago |
| releg n. walker | Rockford |
| M. E. Plain | Aurora |
| Forrest F. Cook. | Galesburg |
| DI. W. Shahahah | Chicago |
| James H. Norton | Ravenswood |
| Jacob L. Baily | Macomb |
| George B. Harrington | Princeton |
| | |

STANDING COMMITTEES.

| Auditing and Finance | Baily Shannahan Ganan |
|--|--------------------------|
| Buildings and Grounds | Capan Kimbrough Gestman |
| Text Books and Course of Instruction | Norton Voung Walker |
| reachers and balaries | Walker Kimbrough Voung |
| Training School | Gestman Sandham Freeman |
| Museum of Nathral History and Library. | Young, Plain, Harrington |
| P por sicures | |

ORDER OF BUSINESS.

1. Reading, amending and adopting minutes.

2. Election of officers.

3. Report of the President of the Normal University.

4. Treasurer's report.

5. Reports of Special Committees.

6. Reports of Standing Committees, in order.

7. Communications.

8. Motions and resolutions.

9. Unfinished business.

10. General business,

Next meeting of the Board will be held June 21, 1899.

PROCEEDINGS OF THE BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

NORMAL, ILL., December 7, 1898.

The Board of Education met in the office of the President of the University at 9 a. m. Judge William H. Green, President, being absent on account of illness, Mr. E. A. Gastman was elected President *pro tem*.

Present: Gastman, Capen, Sandham, Walker, Shanahan, Norton, Harrington and Freeman.

Absent: Green, Kimbrough, Brady, Mrs. Young, Plain, Cook and Baily.

The minutes of the last meeting were approved as printed.

The President, John W. Cook, read his report. Mr. Shanahan moved that the President's report be accepted and the respective parts referred to the appropriate committees. Carried.

The report of President Cook is as follows:

To the Honorable Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD:-The enrollment for the present term is as follows:

| NORMAL DEPARTMENT. | |
|---------------------|------------|
| adiesentlemen | 501 171 |
| Total | 672 |
| PRACTICE SCHOOL. | |
| GRAMMAR GRADE. | |
| irls oys | 60 52 |
| Total | 112 |
| INTERMEDIATE GRADE. | |
| irls oys | 29 42 |
| Total | 71 |
| PRIMARY WORK. | |
| irls oys | 39 29 |
| Total | 68 |
| Grand total | 923 |

The statistics here presented indicate that the institution is in a highly flourishing condition. Eighty counties of Illinois are represented and twelve other states, sixty-nine counties are represented in the entering class. The number of applicants this year was unusually large, numbering 405. 31 of these were rejected, making the entering class 374, the largest in the history of the school. 209 of this number were admitted on high school or college diplomas, 32 were appointed by county superintendents, 11 were admitted on first grade certificates, 14 were promoted from the Preparatory Department, and 58 were admitted upon examination.

It will be seen that the number of those rejected is more than a third of the number applying for admission by examination.

The qualifications of the entering class are unusually high. Several college graduates are now studying with us, a course of one year having been arranged for them. Two of these students are not only college graduates, but have done two years of post-graduate work, one of them at Johns Hopkins.

Our senior class promises to be very much the largest in the history of the school. From present indications it will reach nearly a hundred.

It is a matter of regret that I can not report our finances in as good a condition as our attendance and the qualifications of our students. The expense of completing the Gymnasium building and the heating plant, with such additional expenses as were ordered by the Board, has left us in extremely straightened circumstances. I have devoted the funds placed at my disposal for contingent and library expenses to the payment of ordinary bills, so far as these funds would go. Nor have I drawn the full amount authorized by the Board. To meet our ordinary expenses and to pay all the bills already due and that will probably be incurred during the remainder of the year we shall need not less than \$25,000, without including the architect's bill which is now pending for adjustment. The indications are that our income for the same time will not exceed \$23,500. It thus looks as if we should come out at the end of the year with something of a deficit. This has happened before. I do not wish to have it occur again. Our heavy expense, of course, has been in our attempt to complete the Gympacium building within the approximition I do not wish to have it occur again. Our neavy expense, or course, has occur in our attempt to complete the Gymnasium building within the appropriation granted by the General Assembly. In order to meet this deficit I suggest the propriety of charging a small fee for the use of the Gymnasium and Library. This is a custom which is almost universal among Normal schools. The sister institution at Carbondale makes a charge of \$3 for the fall term and \$2 for each of the succeeding terms, making the fees for the year \$7. The Univer-sity of Illinois has a similar arrangement. An examination of the catalogues sity of Illinois has a similar arrangement. An examination of the catalogues of the public Normal schools of thirteen states reveals the fact that eleven of then charge fees varying from two to fifteen dollars a term. I am aware that the act establishing this school provides for free tuition, but I observe that the same is true of similar institutions in which a fee is charged for library and gymnasium purposes. It is possible that we have overdone this matter of absolutely free accommodations of all kinds. I have felt that it has tended in some instances to develop a spirit of parsimony unfavorable to the production of the best results in the growth of character. It may be suggested that such an arrangement may work a hardship to some of our students. I do not incline to that belief. The amount should not exceed two dollars a term and it would enable us to give facilities so much superior to those that we are now able to offer that it is well worth considering. The act makes no provision for such auxiliary institutions as the gymnasium and library, although it is probable that the matter, at least, must have been thought of by the first movers in the scheme.

THE LIBRARY REPORT.

Our Library is proving to be a most valuable addition to our plant. The circulation during the summer vacation and the fall term to December fifth is 8,856 volumes. This is somewhat less than the circulation for the corresponding term of last year, but the falling off is due in part to the fact that more of the work is now done in the spacious room, so admirably adapted to the purposes for which it was intended. It is probable that it is in part attributable to the fact that the pupils must now go to another building, but this has

made the Saturday attendance unusually large. The library hours have been extended so that the room is kept open for four hours on Saturday, an arrangement that is very highly appreciated. We have made but slight additions to our stock of books this year for reasons already stated.

While we have felt our limitations in the matter of funds very keenly our faithful and efficient librarian has helped us out somewhat by a diligent examination of current periodicals and government reports in order to aid the geography classes especially.

The children's books have been put on some low shelves in what we call "The Children's Corner." This arrangement is very popular with the little people. They use the books to better advantage than ever before. The ability to find and draw books for themselves has encouraged them to form the habit of examining many books and has made them acquainted with authors that had not previously attracted their attention.

As usual, we have, beside our regular student attendants, several library apprentices. The greatly increased demand for librarians in different parts of the country accounts for the presence of these students. The library derives considerable advantage from their presence and they indicate their satisfaction with the help which they receive from the supervision of the librarian.

In the early part of each term the librarian gives a series of very helpful talks to the school on the methods of using the library and the helps that they may find there. Miss Milner has shown unusual skill in this work. The effect is marked. It is surprising to discover how little is known by the ordinary student in regard to the use of books of reference. We hope to see the effect of these helpful talks in the better management of school libraries and in the material increase in their number through the State.

The cataloguing is progressing quite well through the assistance which our clerk is able to give us when the office work does not demand too much of her time. Before long we shall have a complete card catalogue, so that the library will yield its treasures to anyone at the slightest expenditure of time.

The following are recent additions to our stock of books: National Cyclopedia of American Biography, 8 volumes. This was purchased at a small part of the original cost. Catlin. Yellow Pine Basin, Hovey, Launcelot and Guenevere, 3 volumes. Whitman. Leaves of Grass, Wound Dresser, Calamus. Stetson. Women and Economics, In This Our World. Lawrence. Classified Readings, Davidson, Rousseau. Century Co. Century Atlas of the World. Gordy. New Psychology, 2 copies.

For some time I have been considering the propriety of separating our young men and young women in their boarding places. We have at last decided to ask them to make such an arrangement hereafter. This is quite an innovation and the change will be made with as slight inconvenience as possible. The reasons for insisting upon such a rule appear to us to be convincing. So far as I have heard it meets the approval of the students. It is not intended that the order shall include the boarding clubs. I believe the presence of young men and young women at the same table to be advantageous to both. Rooming in the same houses is attended by so many objections, however, that it has been thought best to discontinue it. In this particular we are taking the position occupied by nearly all of the State Normal Schools.

As will appear to the members of the Board, our buildings need much attention in the way of repairs. The Practice School ceilings are in bad shape with the exception of the large room on the second floor. The steel ceiling and side walls put in three years ago are in fine condition. To treat all of the rest of the walls in that way would incur an unnecessary expense. I recommend the use of wood ceilings instead. The main building shows the satisfactory character of such a treatment. The side walls of the Practice School must be removed and replaced with plaster. Little more is needed in that building. The main building must be repainted, much of the wood work in the porches is rotten, the old science rooms should be fitted up for the use of one of the literary societies and the partition should be taken from between the old society rooms. The old chairs in the large hall on the third floor are

about worn out. That room has never been properly seated. The present position of the platform is as bad as it can be. Many of our afternoon meetings are held in that room, and the audience is obliged to sit facing the light. Considerable furniture is also needed in other parts of the house. Our new Our new. assembly room, the one vacated by the removal of the library, is now fur-nished with old chairs taken from the large hall. Several of the recitation rooms have nothing but worn out settees. We shall need not less than \$2200 for furniture. The repairs mentioned will cost in the neighborhood of \$4000. I employed a careful and conservative builder to go over the buildings and make Our appropriation for current expenses should be indetailed estimates. creased at least \$5000. As we expected, our tuition receipts have fallen off more than that amount since the closing of the high school. At the same I do not anticipate time our attendance has increased fully thirty per cent. any trouble in securing the amount necessary for all these purposes. We need a legislative committee, however, whose members can take the matter We in hand and give it proper attention. I shall ask our McLeau county delegation to come out here and look the buildings over carefully before the opening of the session of the General Assembly. Naturally, the chief part of the work lies with them. The committee on Educational Institutions should be persuaded to visit us as early in the session as possible. I am sure that no other State institution has won a higher degree of confidence from the Legislature. It is well known that we have never indulged in any extravagances and that the management has always been extremely conservative in the matter of expenditures.

And now is the time to move in the matter of a summer session if we propose to undertake such a departure. After much deliberation I have concluded to recommend that the General Assembly be asked to make an appropriation of not less than \$3,900 for that purpose. The session should be not less than six weeks in length and should be one of the regular terms of the school. There is a call for such work from a large part of the State. For obvious reasons the first session can not be held before the summer of 1900. The attendance would be very large if such an arrangement could be made. At least ten teachers would be needed for the first session. It is probable that we should be obliged to employ a few teachers not regularly engaged with us for that term. Such of our regular teachers as are willing to work for that length of time in the summer should receive the compensation that they now receive in regular institute work in the different counties in the State. The president need not be included in this estimate. The demand for summer schools of this character is very great and an immense amount of good can be accomplished by such an undertaking. Tuition should be as free as in the regular sessions of the Normal School. Minnesota has made the experiment, but has doubled the time here suggested. So far as I have been able to learn the results are very satisfactory. The Legislative Committee, appointed at the June meeting, can manage the affair successfully, I am confident. Doubtless considerable work will be necessary, but that is true of all measures that must receive the approval of the General Assembly.

It has been my habit to prepare the bills for our appropriations. I think that I should be assisted in this matter this year. If the Board shall see fit to extend the duties of the committee appointed in June, so that its members shall also have charge of the rest of the appropriations, I can confer with them as to the details of the bill.

The term just coming to a close has been a most delightful one in nearly all respects. We have the best student body that the school has ever known. There has been but little sickness and the work has gone forward in a most satisfactory way. The unselfish devotion with which our teachers give themselves to their arduous duties is worthy of the highest praise. The work is very heavy as the classes are necessarily large. That our students appreciate what we are trying to do for them is indicated by the enthusiasm which characterizes their efforts. While there is great room for improvement in every department I feel that you have good reason to be fairly well 'satisfied with what is being accomplished by the institution under your charge. I trust that you will be perfectly free in your criticisms and we will give them the most conscientious attention.

All of which is respectfully submitted,

JOHN W. COOK.

Mr. F. D. Marquis, Treasurer, read his report covering the past six months.

The Treasurer's report was referred to the Auditing and Finance Committee.

The report of Mr. Marquis is as follows:

To the Honorable Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD:-My last report as your Treasurer included June 20, 1898, and showed a balance on hand of \$3,117.27.

The receipts have since amounted to \$29,146.31, \$27,500 being from the State Treasurer and \$1,646.31 from tuition account.

The disbursement has amounted to \$30,443.68, as shown by 42 vouchers, which are returned herewith, together with a statement of account in detail. The balance at this time is \$1,819.90.

All of which is respectfully submitted.

DEC. 5, 1898.

 $\mathbf{Ed}.$

F. D. MARQUIS,

Treasurer.

The full report of the Treasurer, F. D. Marquis, to Dec 5, 1898, is as follows:

F. D. Marquis, Treasurer, in account with the Board of Education of the State of Illinois.

| 1897. | | DR. | | \$3,117 27 |
|------------------|----------|---|---|------------|
| June | 20 To | balance | \$14 75 | φ0, 111 Δt |
| | 22 23 | ruițion. John W. Cook | 252 26 | |
| · | 40 6 | State Treasurer | 18,750 00 | |
| uly September | 26 | Tuition, John W. Cook | 150 00 | |
| Deptember | 27 | ** ***** | 160 00 | |
| | 30 | ** ** · · · · · · · · · · · · · · · · · | $ \begin{array}{cccccccccccccccccccccccccccccccccccc$ | |
| October | 1 | State Treasurer | 87 50 | |
| | 21 25 | Tuition, John W. Cook | 300 00 | |
| November | 15 | ** ** | 40 00 | |
| NOVEILOCI | 29 | ** ** | 62 85 | |
| December | -3 | ** ** | 305 70 | 29,146 31 |
| 1 | | | | 32,263 58 |
| December | 5 TC | balance | | 1,819 90 |

| . | | | |
|-------------------------------|--|-------------------|--------|
| | CR. | | |
| D- | | | |
| ر م ا ^ر | vouchers- | | Ì |
| 52 | Walker, P. R. | 15 00 | |
| 53 | Young, Mrs. Ella F | 9 00 | ł |
| 54 | Freeman, J. H. | | |
| 55 | Gastman, E. A. | 5 75 | l |
| 6 | Sondhom W D | 10 00 | |
| | Sandham, W. R. | 11 00 | |
| 7 | Brady, Matthew P | 15 00 | |
| 8 | Plain, M. E. | 15 00 | |
| 9 | Baily, J. L. | | |
| 50 | Norton James H | 14 00 | |
| i | Norton, James H. | 16 00 | |
| | Kimbrough, E. R. E. | 8 50 | |
| 32 | harrington, tree, B | 15 00 | |
| 3 | Capen, Chas, L | $13 \ 00$ 2 87 | |
| 4 | Green Willism H | 4 81 | |
| 5 | Green, William H. | 23 00 | |
| 6 | COOK, JOHN W | 3,155 76 | |
| | ********************************** | 200 00 | |
| 7 | | 200 00 | |
| 8 | Williams & Capen | | |
| 9 | Canen Chas L | 314 80 | |
| ŏ | Capen, Chas. L. | 100 00 | |
| | Stewart, W | 50 00 | - |
| 1 | Hunt, S | $21 \ 27$ | |
| 2 | Wells, W. F | $17 \ 76$ | |
| 3 | Library Bureau | | |
| 4 | Pillebrumr A T | 690 00 | |
| 5 | Pillsbury, A. L. | 25 00 | |
| | Loudon, R. | 23 50 | |
| 6 | Vidette, The | 50 00 | |
| 7 | Vidette, The Public School Pub. Co | 50 00 | |
| 8 | Colton, B. P. | | |
| | Monsign E | 150.00 | |
| | Morrison, F | 511 73 | |
| 0 | Gould Company. | 261 54 | |
| 1 | Gook, John W | 2,836 50 | |
| 2 | Root: Geo. T. | 2,030 30 | |
| 3 | Yaeger & Sons | | |
| 4 | Cook John W | 7,945 00 | |
| 5 | Cook John W. | 2,836 65 | |
| | Root, Geo. T Cunningham & Koford | 150 00 | |
| 6 | Cunningham & Koford. | 347 18 | |
| 7 | | 93 40 | |
| 81 | Corn Belt Printing and Stationary Co Cook, John W | | |
| ğΪ | Cook John W | 200 05 | |
| | Cook John W | 3,195 09 | |
| 0 | *************************************** | 300 00 | |
| 1 | | 3,151 59 | |
| 2] | •• | 200 00 | |
| ā) | •• | | |
| ~} | | 3,181 65 | • |
| D. | 1 | | 30,443 |
| 108 | lance | | 1,819 |
| 1 | | | 1,010 |
| 1 | | | 90 909 |
| 1 | | | 32,263 |

The reports of the committees being called for, were made as follows:

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of John W. Cook, in account of the Contingent Fund, showing deficit of \$21.97, beg leave to report that it has examined the same with the accompanying 69 vouchers, and find the same correct. We recommend the same be approved and that an appropriation of \$700.00-be-made for this fund for the coming six months, as asked for.

> MICHAEL W. SHANAHAN, CHARLES L. CAPEN, Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of the Treasurer, showing balance on hand of \$1,819.90, beg leave to report that we have examined the same with the accompanying 42 vouchers and find the same correct. We recommend the same be approved.

> MICHAEL W. SHANAHAN, CHARLES L. CAPEN, Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of B. P. Colton, in account with the Natural Science Fund, showing balance on hand of \$17.34, beg leave to report that they have examined the same with the accompanying 18 vouchers and find the same correct. They recommend that it be approved, except as to vouchers 5 and 15, and that an appropriation to this fund for the next six months of \$150 be made as asked for.

MICHAEL W. SHANAHAN, CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of John W. Cook, in account with the Library Fund, showing balance on hand of \$30.65, beg leave to report that they have examined the same with the accompanying 34 vouchers and find the same correct. They recommend the same be approved, and that an appropriation to this fund of \$500 for the coming six months be made as asked for.

MICHAEL W. SHANAHAN, CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the bills presented against the Board, beg leave to report that they have examined the same and recommend that orders be drawn as follows:

| Jassa Blackhum | |
|--|---------|
| Jesse Blackburn Cunningham & Kofoid | \$85_10 |
| Cunningham & Kofoid. Thomas Sylvester | 53 50 |
| | |
| John W. Evans Sons Co | 35 88 |
| | |

Your Committee report back the bill of Miller & Fisher for \$717.80 without recommendation, and recommend that the bill of the Ford Roofing Company for \$----- be not allowed.

MICHAEL W. SHANAHAN, CHARLES L. CAPEN,

Committee on Auditing and Finance.

It was moved and seconded that the reports of the Auditing and Finance Committee, with recommendations, be approved.

On call of the roll, the motion was carried unanimonsly.

On motion, the Treasurer's report was approved by a unanimous vote.

Mr. Capen offered the following resolution:

Resolved, that the 'Committee on Buildings and Grounds be and are authorized to purchase a horse lawn mower for the grounds; also to provide a horse and other appliances for the use of the same, and a suitable shed for the mower.

On motion and on call of the roll the above resolution passed by a unanimous vote.

Mr. Norton, for the Committee on Text Books and Course of Study, made the following report:

The Committee on Text Books and Course of Study recommends that students be permitted to use Colton's Physiology as a text-book in that subject. JAMES H. NORTON, P. R. WALKER.

Carried unanimously.

Mr. Walker, for the Committee on Teachers and Salaries presented the following and moved its adoption:

Io the Board of Education of the State of Illinois:

Your Committee on Teachers and Salaries desire to present the following:

We have visited as many classes as possible, and noted the methods of teaching. We found the classes very large and enthusiastic. The teachers held the undivided attention of each pupil. Their questions requiring thought the answers were prompt and often illustrated, showing that the pupils had fully grasped the subject.

We are also pleased with the success of the efforts of teachers in unifying P. R. WALKER. the work of the Training and Normal schools.

Carried unanimously.

Mr. Capen moved that ex-Governor Fifer be heard in behalf of the architects, Miller and Fisher.

Carried unanimously.

Mr. Shanahan moved that \$400 be paid Miller and Fisher, and that further payment on their bill be postponed till the next meeting of the Board.

On call of the roll the motion was carried unanimously.

Mr. Norton moved that the Legislature Committee appointed at the June meeting be instructed to secure an appropriation from the Legislature the coming winter for a summer session in accordance with the recommendations of President Cook.

Carried unanimously.

Mr. Sandham moved that the Secretary be instructed to tend the sympathy of the Board to Judge Green in his illness.

Carried unanimously.

Mr. Walker moved that the Legislature Committee be increased by the addition of Judge Green and Mr. Shanahan.

Carried unanimously.

Mr. Shanahan moved that an incidental fee of \$2 per term be charged all pupils. On call of the roll the motion prevailed by all the members voting affirmatively, except Mr. Capen, who did not vote.

Adjournment followed.

E. A. GASTMAN,

President pro tem

JOSEPH H. FREEMAN, Secretary