CONDITIONS GOVERNING LOAN OF EXHIBITION(S)

1. It is understood that objects covered by this receipt shall remain in the condition in which they are received. They shall not be cleaned, repaired, retouched or altered in any way whatever, nor may such objects be subjected to technical examination of any type involving risk of their physical change without written permission of the International Collection of Child Art (the "I.C.C.A.").

2. The borrowing institution will be responsible for insuring the exhibit(s) for all risks wall to wall for the total value as designated by the I.C.C.A. On the Circulating Exhibit Contract and the Out-Loan agreement.

3. Return shipment for all exhibits will be to the I.C.C.A., unless otherwise instructed.

4. Damages, whether in transit or on the borrowing institution's premises and regardless of the cause thereof or responsibility therefore, shall be reported to the borrowing institution's insurer and the I.C.C.A. immediately. Should damage occur during transit, notify the carrier at once and save all packing material until the carrier or his agent has inspected them.

Exhibitors will be held responsible for items lost or damaged through their carelessness.

5. The borrowing institution may photograph the objects covered by this agreement only for record and publicity purposes and for reproduction in an exhibition catalog. Paintings and drawings must not be removed from their frames for photographing. Picture credits for loaned items will state: "From Milner Library’s International Collection of Child Art".

6. The borrowing institution may not reproduce such objects in any media (including photographs) for purposes of sale without written permission of the I.C.C.A.

7. The exhibition shall be shown in a dignified and suitable manner and place, such place, unless otherwise specifically agreed, to be the place of exhibition named in the contract.

8. All professional considerations must be adhered to in the display, attachment and handling of items loaned under this agreement. Included in this consideration are presentations or devices for exhibiting, as well as light damage, heat or cold.

9. All publicity releases, invitations, announcements, catalogs and other printed matter concerning the exhibition must carry the following information: "This exhibition is from the International Collection of Child Art, Milner Library, Campus Box 8900, Illinois State University, Normal, Illinois 61790-8900." It is requested that copies of any printed matter relating to the exhibition be sent to the I.C.C.A. as soon as possible after the closing of the exhibition.

10. Exhibitors are requested to ship exhibitions within 48 hours after closing dates so that succeeding schedules can be met, unless other arrangements are made with the I.C.C.A.

11. Rental for the exhibition is payable within one month following the closing dates of the exhibition.

12. Loans made by the I.C.C.A. are subject to the condition that should the I.C.C.A. desire to recall any object for its own purposes, it may do so on notice to the borrower. The I.C.C.A. will exert its best efforts to substitute for any object(s) recalled another similar object at its expense. Since a withdrawal is made only when urgently required, exhibitors are requested to cooperate in promptly following packing and shipping instructions.