

University Library Committee Minutes
November 8, 2017

Present: Megan Bevin, Thomas Burr, SJ Chang, Oz Dincer, Chris Dominguez, Carolyn Hunt, Chad Kahl, Alan Lessoff, Ed Reitz, Kathy Webster, Shari Zeck

Absent: Duleep Delpechitre, Melissa Johnson

Meeting was called to order at 3:20pm.

Burr welcomed two new undergraduate student members recently appointed by Student Government Association. Bevin is an interior design student, and Dominguez is a biochemistry student.

Minutes approved from the last meeting.

Burr reported that more that ULC members conducted more than 40 interviews with other faculty members. The majority of the meeting was dedicated to reporting out the feedback from the interviews. At the end, the ULC members felt the feedback fell into three broad categories: communication, collections, and spaces.

Communication:

- Many reported satisfaction with their subject librarians
- Students largely unaware of subject librarians
- Lack of awareness of many online resources
- Social media presence is underwhelming
- Good availability of online help
- Lack of awareness of Visor Center offerings at Milner Library
- Strong online communication, especially with IM reference
- Need better signage
- Librarian office hours in departments is needed
- Interest in co-teaching with subject librarians
- Better support needed for helping faculty choose journals for publishing
- Need help coordinating electronic resources that are provided by the departments; not all subscriptions or purchases are made by Milner Library
- Great responsiveness from subject librarians but at least one report of lack of follow-through
- New faculty funds weren't spent despite request
- Tutorials are good, but more access needed via apps
- Better interface needed for library e-reserves
- Librarians could teach Word and Excel to students
- Better promotion to transfer and commuter students
- Preference for online communication with faculty
- Adopt the CTLT model for mini-grants to inspire collaboration in course design with subject librarians
- Display faculty publications and scholarly works in the library
- Need tutorial for how to set up "Find It" for Google Scholar for off-campus access
- Offer professional development sessions on use of electronic resources

Collections:

- Great collections for meeting teaching needs, less so for supporting faculty research agendas
- Growing need for bilingual materials, particularly in TMC
- How does Milner decide how collection development funds are spent?
- Google Scholar is perceived as better discovery tool than library resources
- Online resources are appreciated, but simply need more
- More databases and e-journals
- Very happy with I-Share and interlibrary loan
- Some datasets are purchased individually by faculty – can library help with this?
- Need better descriptions of e-resources and coverage
- Difficult to access some books via interlibrary loan
- Difficulty getting the books needed for research

Spaces

- Longer hours needed, especially on holidays
- Library smells, is dark, is silent, is lonely
- Newer furniture is needed
- Enhance coffee shop offerings
- Need a small faculty lounge area with comfortable furniture
- Coffee house area needs more comfortable furniture
- Need faculty cubicles/carrels in a time-share arrangements
- Need for different types of spaces in the library – some quiet, some loud
- More aesthetically pleasing design and furnishings
- Students worry about losing seats but then risk belongings
- Need lockers
- Opportunity for newer technologies in the library, such as smartboards, etc.
- Adopt “Barnes & Noble” type furniture
- More colorful and better aesthetics
- Faculty want to use Milner classrooms for non-library instruction; is this possible?
- Can Milner have a Center for Transfer Students or Commuter Students?

What form should this take? Should ULC write a white paper for the librarians? There was general agreement on this, but more responses can be added since not all members were able to share the responses from their interviews at the meeting. Burr suggested organizing the responses around themes and putting the responses into Office 365 so all members can add and edit.

Discussion focused on the visibility of the library on the University’s website. It is not very prominent and would be helpful for faculty if it was easier to locate. Discussion ensued about whether to send a letter to the office of the provost requested greater. A motion was proposed, and passed, to send a letter. Dincer volunteered to write it and share a draft with Burr.

Zeck reported that the canopy should be removed from Milner Plaza by the end of the year. A question was asked whether a new canopy, or some other shade, will be returned to the Plaza when the renovation is completed. Zeck said that isn’t part of the current plan but noted that many students do use the Plaza, including for studying.

The consultants aiding with the creation of a master plan for Milner Library are hosting several focus groups on 11/14. An additional focus group for faculty has been added to the schedule, and students are also welcome to attend it.

Next ULC meeting is 12/13.

The meeting adjourned at 4:45pm.

Faculty Interview Project
(DRAFT)
October 11, 2017

- I. Purpose: We will do our own interviews, faculty member to faculty member, in order to provide information to subject/departmental librarians that they might not be able to learn themselves. This is a *one-time* project to provide a foundation for subject librarians to learn more about their own departments.

- II. Sampling method: how do we choose people to interview?
 - a. Each committee members interviews three people (still willing?)
 - b. We are trying to reach every *department*, not every faculty member (i.e., we are sampling, not doing a census). We ourselves count as members of our departments, and could answer these questions ourselves.
 - c. We interview outside of our own departments. What is the rationale?
 - i. If we know less about that discipline, we will listen more and be more open-minded (we have to be).
 - ii. In turn, explaining to a beginner will require the interviewee to be more explicit, and to explain in a way that all librarians (including administration) can understand.
 - iii. It will get us out of our own heads, which will improve our advice to library administration.

- III. Questions for departmental faculty that we agreed on in our last meeting:
 - a. What is your discipline/subfield?
 - b. What are your teaching and research needs?
 - c. How well is the library meeting your needs in terms of your scholarship? Your teaching? Your space needs? Your technology needs?
 - d. How do you interact and communicate with the library? Are you satisfied with the quality of your interaction and communication with the library?
 - e. What library issues have you heard about from your colleagues? From students?
 - f. What would you like to see the library do (that it does not do now)?

By faculty member

Different

Thomas Burr	Soc./Anthro (CAS)	Math, Physics, Accounting
S. J. Chang	Finance (Business)	Comm, Music
Duleep Delpechitre	Marketing (Business)	Chem, Lang/Lit, Agri
Oguzhan (Oz) Dincer	Economics (CAS)	Social Work, Military, Sp. Ed.
Carolyn Hunt	T&L (Ed)	Philosophy, K&R, Theatre
Melissa Johnson	Art (Fine Arts)	Biology, Geo/Geo, Tech
Alan Lessoff	History (CAS)	Comm Sci, Psych, Crim
Ed Reitz	Nursing (Nursing)	FCS, IT, EAF
Kathy Webster	Health (CAST)	Pol.&Govt., English, Mgt

Similar

Thomas Burr	Soc./Anthro (CAS)	Geo/Geo, Social W, Crim
S. J. Chang	Finance (Business)	Mgt, Accounting
Duleep Delpechitre	Marketing (Business)	Comm, FCS, Military
Oguzhan (Oz) Dincer	Economics (CAS)	Mathematics, Physics, IT
Carolyn Hunt	T&L (Ed)	EAF, Special Ed., Psych,
Melissa Johnson	Art (Fine Arts)	Music, Theatre, Lang/Lit
Alan Lessoff	History (CAS)	English, Philos, Pol&Govt
Ed Reitz	Nursing (Nursing)	Chem, K&R, Tech
Kathy Webster	Health (CAST)	Biology, Comm Sci, Agri

(see next page)

By Department

Department/School	ULC member (different)	ULC member (similar)
CAS		
- Biology	Johnson	Webster
- Chemistry	Delchepitre	Reitz
- Communication	Chang	Delchepitre
- Communication Sci.	Lessoff	Webster
- Economics	√	√
- English	Webster	Lessoff
- Geology/Geography	Johnson	Burr
- History	√	√
- Languages/Literatures	Delchepitre	Johnson
- Mathematics	Burr	Dincer
- Philosophy	Hunt	Lessoff
- Physics	Burr	Dincer
- Politics & Govt.	Webster	Lessoff
- Psychology	Lessoff	Hunt
- Soc./Anthro	√	√
- Social Work	Dincer	Burr
CAST		
- Agriculture	Delchepitre	Webster
- Criminal Justice	Lessoff	Burr
- FCS	Reitz	Delchepitre
- Health	√	√
- IT	Reitz	Dincer
- K&R	Hunt	Reitz
- Military	Dincer	Delchepitre
- Technology	Johnson	Reitz
Fine Arts		
- Music	Chang	Johnson
- Theatre & Dance	Hunt	Johnson
- Art	√	√
Business		
- Accounting	Burr	Chang
- Finance	√	√
- Marketing	√	√
- Management	Webster	Chang
Ed		
- EAF	Reitz	Hunt
- T&L	√	√
- Special Ed	Dincer	Hunt
Nursing	√	√